



## **CITY COUNCIL REGULAR MEETING AGENDA OCTOBER 20, 2020**

**CLOSED SESSION: 6:00 P.M. – 7:00 P.M.**  
**OPEN SESSION: 7:00 P.M.**

**NOTICE: IN ORDER TO MINIMIZE THE SPREAD OF THE COVID-19 VIRUS, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20, WHICH SUSPENDED CERTAIN REQUIREMENTS OF THE BROWN ACT.**

**WE ENCOURAGE ALL MEMBERS OF THE PUBLIC TO PARTICIPATE IN THE MEETING VIA TELECONFERENCE BY CALLING (605) 468-8002, ACCESS CODE NUMBER 156811#. ANY MEMBER OF THE PUBLIC PARTICIPATING VIA TELECONFERENCE WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.**

**ADDITIONALLY, THE MEETING WILL BE STREAMED ON YOUTUBE LIVE**  
[https://www.youtube.com/channel/UCB\\_ZmQZIHlH-ECEPZ2VwZq](https://www.youtube.com/channel/UCB_ZmQZIHlH-ECEPZ2VwZq)

**IF YOU CHOOSE TO ATTEND THE COUNCIL MEETING IN PERSON, YOU WILL BE REQUIRED TO MAINTAIN APPROPRIATE SOCIAL DISTANCING, INCLUDING, MAINTAINING A SIX-FOOT DISTANCE BETWEEN YOURSELF AND OTHER INDIVIDUALS, AND WEAR A FACE COVERING. PLEASE NOTE, SEATING IS LIMITED.**

**PURSUANT TO STATE ORDER, ALL MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR A FACE COVERING WHILE INSIDE CITY FACILITIES.**

*(Some Councilmembers may be participating in the meeting remotely via teleconferencing consistent with the Governor's Executive Order N-29-20.)*

**Notice is hereby given that the City Council will hold a Regular Meeting on October 20, 2020, at the City Council Chambers, 1416 C Street, Livingston, California or conducted pursuant to the provisions of the Governor's Executive Order N-29-20. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the Deputy City Clerk at least 24 hours prior to**

**this meeting at (209) 394-8041, Ext. 121. Any writings or documents pertaining to an Open Session item provided to a majority of the members of the legislative body less than 72 hours prior to the meeting shall be made available for public inspection by email if requested. The Open Session will begin at 7:00 p.m. the Closed Session will be held in accordance with the state law prior to the Open Session beginning at 6:00 p.m. The Closed Session will be held at the City Council Chambers Located at 1416 C Street. The agenda shall be as follows:**

## **CLOSED SESSION**

1. Call to Order
2. Roll Call

### **CLOSED SESSION**

*A "Closed" or "Executive" Session of the City Council or the Successor Agency to the Redevelopment Agency of the City of Livingston may be held in accordance with state law which may include, but is not limited to, the following types of items: personnel matters, labor negotiations, security matters, providing instructions to real property negotiators, conference with legal counsel regarding pending litigation. The Closed Session will be held in the City Council Chambers located at 1416 C Street, Livingston, California. Any public comment on Closed Session items will be taken before the Closed Session. Any required announcements or discussion of Closed Session items or actions following the Closed Session will be made in the City Council Chambers, 1416 C Street, Livingston, California.*

3. Conference with Legal Counsel – Potential Litigation- Significant Exposure to Litigation  
(Government Code Section 54956.9(d)(2))  
Number of Cases: 2
4. Conference with Legal Counsel – Existing Litigation  
(Government Code Section 54956.9(d)(1))  
Case: Animal Legal Defense Fund v. Foster Poultry Farms  
Real Party in Interest – City of Livingston  
Merced County Superior Court – Case No. 20CV-02493

## **REGULAR MEETING**

### **CALL TO ORDER**

Pledge of Allegiance.

Moment of Silence – First Responders and Military Members.

Roll Call.

Changes to the Agenda.

**Next Resolution No.: 2020-61**  
**Next Ordinance No.: 643**

## **ANNOUNCEMENTS AND REPORTS**

Supervisor Rodrigo Espinoza Announcements and Reports.

City Staff Announcements and Reports.

City Manager Announcements and Reports.

City Council Members' Announcements and Reports.

Mayor's Announcements and Reports.

## **CITIZEN COMMENTS**

**MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS (3 MINUTES) AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20**

*This section of the agenda allows members of the public to address the City Council on any item NOT otherwise on the agenda. Members of the public, when recognized by the Mayor, should come forward to the lectern, and identify themselves. Comments are normally limited to three (3) minutes. In accordance with State Open Meeting Laws, no action will be taken by the City Council this evening. For items which are on the agenda this evening members of the public will be provided an opportunity to address the City Council as each item is brought up for discussion.*

## **CONSENT AGENDA**

*Items on the Consent Calendar are considered routine or non-controversial and will be enacted by one vote, unless separate action is requested by the City Manager or City Council Member. There will be no separate discussion of these items unless members of the City Council or City Manager request that specific items be removed.*

1. Approval of Warrant Register Dated October 15, 2020.
2. Approval of Minutes of Meeting Held on August 25, 2020.
3. Approval of Minutes of Meeting Held on September 1, 2020.

## **DISCUSSION AND POTENTIAL ACTION ITEMS**

4. Resolution Authorizing the City Manager or Designee to Execute a Contract Amendment with Hansford Economic Consulting for the Utilities Rate Study Development, as approved by the City Attorney.
5. Resolution Approving an Amendment to an Agreement with West Coast Consultants, Inc. (WC3) for Building Department Support Services to Extend the Agreement for an additional three (3) years, and Authorizing the City Manager to Execute Amendment.
6. City Council Accept the bid for Audio and Visual Upgrades/Replacement in the City Council Chambers and Authorize the City Manager to Sign the Proposal/Agreement on Behalf of the City of Livingston.

7. Discussion Regarding Conducting Council Meetings Physically Closed to the Public Due to COVID-19 and Pursuant to Governor's Executive Order N-29-20.
8. Discussion and Potential Direction Regarding Towing Service Regulations Ordinance.

**ADJOURNMENT**

**STAFF REPORT**

**AGENDA ITEM:** Approval of Warrant Register dated October 15, 2020  
**MEETING DATE:** October 20, 2020  
**PREPARED BY:** Nancy Fuentes, Sr. Account Clerk  
**REVIEWED BY:** Jose Antonio Ramirez, City Manager

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**RECOMMENDATION:**

**Approve warrant register dated October 15, 2020**

**DISCUSSION:**

**In accordance with Section 37202 of the Government Code of the State of California there is presented here with a summary of the demands against the City of Livingston covering obligations to be paid during the period of:**

**October 2, 2020- October 15, 2020**

**Each demand has been audited and I hereby certify to their accuracy and that there are sufficient funds for their payment as of this date.**

**IT IS HEREBY RECOMMENDED THE CITY COUNCIL  
APPROVE THE REGISTER OF DEMANDS AS FOLLOWS:**

<b>GENERAL WARRANTS.....</b>	<b>\$ 445,227.54</b>	<b>3308-3379</b>
<b>PAYROLL/WIRE WARRANTS.....</b>	<b>\$ 174,452.95</b>	<b>1397-1405</b>
<b>TOTAL WARRANTS.....</b>	<b>\$ 619,680.49</b>	

**ATTACHMENTS:**

**Accounts payable checks by date, summary by check number register.**

# Accounts Payable

## Checks by Date - Detail by Check Date

User: nfuentes  
 Printed: 10/15/2020 9:03 AM



**City of Livingston**  
 1416 C Street  
 Livingston, CA 95334

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3308	282	AT&T Mobility	10/08/2020	
	287277171264X0	Council Member R. Garcia Cell Service 08/08-0		77.00
	287277171264X09	City Manager Cell 08/08-09/07.		38.34
	287277171264X09	City Manager Cell 08/08-09/07.		21.76
	287277171264X09	City Manager Cell 08/08-09/07.		21.76
	287277171264X09	City Manager Cell 08/08-09/07.		21.76
	287277171264X9	City Hall Cell Service 08/08-09/07.		25.41
	287277171264X9	City Hall Cell Service 08/08-09/07.		26.19
	287277171264X9	City Hall Cell Service 08/08-09/07.		25.41
			Total for Check Number 3308:	257.63
3309	356	Gouveia Engineering, Inc.	10/08/2020	
	10573	Encroachment Permit- PG&E Winton Pkwy		357.00
	10573	Encroachment Permit- Slurry Seal- Measure V		321.56
	10573	Encroachment Permit- 1229 Davis		215.25
	10573	Encroachment Permit- PG&E- 1530 2ND St		357.00
	10573	Encroachment Permit- PG&E Joseph St		286.13
	10574	Grading Permit- Commons Building B		177.19
	10576	Planning General- Conference Calls		955.50
	10577	Public Works General		168.75
	10577	Conf Call with PW Director		210.00
	10577	Conf call w/ CM		70.00
	10577	Conf call w/ CM		70.00
	10577	General Project Expenses		43.44
	10577	Public Works General		350.00
	10578	Phase II MS4 Compliance		169.42
	10579	Water General- Foster		147.00
	10580	Well 14 & 16 Con Management		7,162.24
	10581	Well 14 & 16 Administration		775.00
	10582	Well # 8 Replacement		210.00
	10583	CML-5256 (015) Roundabout Main & B		689.24
	10584	Winton Parkway SB HWY 99		20,655.41
	10585	Research Funding Agreement & Reimb Requi		399.00
	10586	CML- 5256 (018) PH 1 Pave 6 Alleys		31.70
	10587	CML-5256 (019) PH 2 Pave 2 Alleys		31.70
	10588	Hammatt and Campbell Improvement		845.25
	10589	Slurry Seals (Measure V)		3,843.77
	10590	Slurry Seals (Measure V)		2,357.03
	10591	CML-5256 (020)- Max Foster Project		377.84
	10592	AAA Truck Wash TM Map Review		845.25
	10594	Gallo Farms 35 AC Par Map 2020-02		1,294.08
	10595	Foster Farms Plant Exp Con Management		588.00
	10596	Commons Building- Review app submittals		588.00
	10597	Domino's Commons Building B		101.06
	10598	CMAQ Applications		137.81
			Total for Check Number 3309:	44,830.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3310	405	Premier Access Insurance Company	10/08/2020	
		PR Batch 00008.08.2020 Dental	PR Batch 00008.08.2020 Den	367.65
		PR Batch 00008.09.2020 Dental	PR Batch 00008.09.2020 Den	6.45
Total for Check Number 3310:				374.10
3311	393	State of California	10/08/2020	
	Held 10/03/20	200000000470014/FIPS Code 0600099 PR Endi		1,297.84
	Held 10/03/2020	200000000434371 & 200000001251470 PR End		512.76
	Held 10/3/20	Case 0993764321-01 Mejia PR Ending 10/03/20		246.15
Total for Check Number 3311:				2,056.75
3312	422	U.S. Bank Corporate Payment Systems	10/08/2020	
	AC001	Weed Abatement Notice		7.80
	AC002	Weed Abatement Notice		15.20
	AC003	MS4 Radio AD- Storm Water Patnership 2020		577.00
	AR001	Laptop Case Cover for FC		0.66
	AR001	Laptop Case Cover for FC		1.51
	AR001	Laptop Case Cover for FC		5.37
	AR001	Laptop Case Cover for FC		0.32
	AR001	Laptop Case Cover for FC		1.01
	AR001	Laptop Case Cover for FC		1.59
	AR001	Laptop Case Cover for FC		0.64
	AR001	Laptop Case Cover for FC		3.74
	AR001	Laptop Case Cover for FC		2.09
	AR001	Laptop Case Cover for FC		0.16
	AR001	Laptop Case Cover for FC		2.50
	AR001	Laptop Case Cover for FC		1.11
	AR001	Laptop Case Cover for FC		1.40
	AR001	Laptop Case Cover for FC		0.88
	AR001	Laptop Case Cover for FC		0.26
	AR001	Laptop Case Cover for FC		0.83
	AR001	Laptop Case Cover for FC		1.08
	AR001	Laptop Case Cover for FC		0.28
	AR001	Laptop Case Cover for FC		0.46
	AR001	Laptop Case Cover for FC		0.05
	AR001	Laptop Case Cover for FC		0.07
	AR001	Laptop Case Cover for FC		0.10
	AR001	Laptop Case Cover for FC		0.09
	AR001	Laptop Case Cover for FC		0.02
	AR001	Laptop Case Cover for FC		0.76
	AR001	Laptop Case Cover for FC		1.02
	AR002	Reflective Tape- Hammatt & F		30.16
	AR003	Work Laptop carrier case for FC		0.13
	AR003	Work Laptop carrier case for FC		1.30
	AR003	Work Laptop carrier case for FC		0.12
	AR003	Work Laptop carrier case for FC		0.03
	AR003	Work Laptop carrier case for FC		2.04
	AR003	Work Laptop carrier case for FC		0.09
	AR003	Work Laptop carrier case for FC		6.90
	AR003	Work Laptop carrier case for FC		1.94
	AR003	Work Laptop carrier case for FC		1.79
	AR003	Work Laptop carrier case for FC		0.84
	AR003	Work Laptop carrier case for FC		4.81
	AR003	Work Laptop carrier case for FC		0.34
	AR003	Work Laptop carrier case for FC		0.35
	AR003	Work Laptop carrier case for FC		1.39
	AR003	Work Laptop carrier case for FC		0.83
	AR003	Work Laptop carrier case for FC		1.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
AR003		Work Laptop carrier case for FC		0.41
AR003		Work Laptop carrier case for FC		2.69
AR003		Work Laptop carrier case for FC		0.98
AR003		Work Laptop carrier case for FC		3.21
AR003		Work Laptop carrier case for FC		0.59
AR003		Work Laptop carrier case for FC		1.14
AR003		Work Laptop carrier case for FC		0.07
AR003		Work Laptop carrier case for FC		0.21
AR003		Work Laptop carrier case for FC		1.31
AR003		Work Laptop carrier case for FC		1.43
AR004		10" Concrete tubes for street flags		31.83
AR005		Dog Waste Station- Monte Cristo II		288.74
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.89
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.68
AR006		2- 2x12 10" Douglas Fir to make side boards for		1.59
AR006		2- 2x12 10" Douglas Fir to make side boards for		11.94
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.64
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.27
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.32
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.07
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.43
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.59
AR006		2- 2x12 10" Douglas Fir to make side boards for		11.92
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.28
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.04
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.19
AR006		2- 2x12 10" Douglas Fir to make side boards for		2.29
AR006		2- 2x12 10" Douglas Fir to make side boards for		11.92
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.02
AR006		2- 2x12 10" Douglas Fir to make side boards for		11.92
AR006		2- 2x12 10" Douglas Fir to make side boards for		1.06
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.47
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.43
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.38
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.35
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.46
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.11
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.01
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.03
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.04
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.12
AR006		2- 2x12 10" Douglas Fir to make side boards for		0.13
AR007		Purchase Iphone 7 Plus blue case with clop for T		0.69
AR007		Purchase Iphone 7 Plus blue case with clop for T		4.88
AR007		Purchase Iphone 7 Plus blue case with clop for T		6.98
AR007		Purchase Iphone 7 Plus blue case with clop for T		1.40
AR008		PWs Truck 03-31 heater core		152.10
AR009		Hose reel repair & hose fittings		9.67
AR010		Hose reel repair & hose fittings		8.37
AR011		Monthly Prime Fee		0.14
AR011		Monthly Prime Fee		0.02
AR011		Monthly Prime Fee		0.07
AR011		Monthly Prime Fee		0.21
AR011		Monthly Prime Fee		0.54
AR011		Monthly Prime Fee		0.03
AR011		Monthly Prime Fee		0.01
AR011		Monthly Prime Fee		0.06
AR011		Monthly Prime Fee		0.37
AR011		Monthly Prime Fee		2.80



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	AR011	Monthly Prime Fee		0.03
	AR011	Monthly Prime Fee		0.11
	AR011	Monthly Prime Fee		0.16
	AR011	Monthly Prime Fee		0.10
	AR011	Monthly Prime Fee		0.05
	AR011	Monthly Prime Fee		0.05
	AR011	Monthly Prime Fee		0.15
	AR011	Monthly Prime Fee		0.01
	AR011	Monthly Prime Fee		0.09
	AR011	Monthly Prime Fee		0.25
	AR011	Monthly Prime Fee		2.80
	AR011	Monthly Prime Fee		0.11
	AR011	Monthly Prime Fee		0.03
	AR011	Monthly Prime Fee		0.01
	AR011	Monthly Prime Fee		2.80
	AR011	Monthly Prime Fee		0.10
	AR011	Monthly Prime Fee		2.80
	AR011	Monthly Prime Fee		0.01
	AR011	Monthly Prime Fee		0.08
	AR011	Monthly Prime Fee		0.01
	AR012	OtterBox -Pw		18.99
	AR012	OtterBox -Pw		18.97
	DS001	Uniform Cleaning/ Soria & Kang		27.37
	DS002	Postage Car Mount return to Havis		13.53
	DS003	Uniform Cleaning/ Kang		14.10
	DS004	Uniform Cleaning/Kang		25.00
	DS005	Exernal Hard Drive for Detective		64.64
	DS006	Evidence Supplies		208.01
	DS007	Uniform Cleaning/Chief Soria		14.10
	DS008	Uniform Cleaning/Chief Soria		4.10
	DS009	Chief Hat Pin		139.83
	DS010	Uniform Cleaning/Sgt Kang		13.27
	DS011	Office Supplies		455.71
	E696001	Fuel Creek Fire-CA SNF00391		24.88
	E696002	Fuel Creek Fire-CA SNF00391		43.08
	E696003	Creek FireCabin Air Filter & Febreze Vent Diff		47.50
	E696004	Fuel Creek Fire -CA SNF00391		100.00
	HB001	Adobe Subcrition Aug 2020		24.99
	HB002	Adobe Subcrition Sept 2020		24.99
	HB003	Happys Online Training and Test		0.60
	HB003	Happys Online Training and Test		6.00
	HB003	Happys Online Training and Test		0.24
	HB003	Happys Online Training and Test		3.78
	HB003	Happys Online Training and Test		0.30
	HB003	Happys Online Training and Test		1.26
	HB003	Happys Online Training and Test		0.96
	HB003	Happys Online Training and Test		3.54
	HB003	Happys Online Training and Test		6.77
	HB003	Happys Online Training and Test		0.42
	HB003	Happys Online Training and Test		0.41
	HB003	Happys Online Training and Test		1.68
	HB003	Happys Online Training and Test		16.01
	HB003	Happys Online Training and Test		0.18
	HB003	Happys Online Training and Test		1.14
	HB003	Happys Online Training and Test		6.00
	HB003	Happys Online Training and Test		2.81
	HB003	Happys Online Training and Test		4.32
	HB003	Happys Online Training and Test		1.20
	HB003	Happys Online Training and Test		59.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
HB003		Happys Online Training and Test		119.90
HB003		Happys Online Training and Test		3.60
HB003		Happys Online Training and Test		0.72
HB003		Happys Online Training and Test		59.95
HB003		Happys Online Training and Test		6.00
HB003		Happys Online Training and Test		1.97
HB003		Happys Online Training and Test		1.97
HB003		Happys Online Training and Test		2.68
HB003		Happys Online Training and Test		0.30
HB003		Happys Online Training and Test		3.23
HB003		Happys Online Training and Test		0.30
HB003		Happys Online Training and Test		89.93
HB003		Happys Online Training and Test		8.93
HB003		Happys Online Training and Test		1.86
HB003		Happys Online Training and Test		3.23
HB003		Happys Online Training and Test		1.52
HB003		Happys Online Training and Test		1.32
HB003		Happys Online Training and Test		11.99
HB003		Happys Online Training and Test		4.38
HB003		Happys Online Training and Test		6.48
HB003		Happys Online Training and Test		0.18
HB003		Happys Online Training and Test		10.67
HB003		Happys Online Training and Test		89.45
HB003		Happys Online Training and Test		4.80
HB003		Happys Online Training and Test		1.38
HB003		Happys Online Training and Test		2.76
HB003		Happys Online Training and Test		3.78
HB003		Happys Online Training and Test		4.61
HB003		Happys Online Training and Test		1.14
HB003		Happys Online Training and Test		0.12
HB003		Happys Online Training and Test		22.86
HB003		Happys Online Training and Test		6.00
HB003		Happys Online Training and Test		3.80
HB003		Happys Online Training and Test		0.12
HB004		Portable Hard Drive- Happy		27.58
HB004		Portable Hard Drive- Happy		0.08
HB004		Portable Hard Drive- Happy		0.43
HB004		Portable Hard Drive- Happy		1.45
HB004		Portable Hard Drive- Happy		0.73
HB004		Portable Hard Drive- Happy		0.76
HB004		Portable Hard Drive- Happy		0.05
HB004		Portable Hard Drive- Happy		4.90
HB004		Portable Hard Drive- Happy		0.04
HB004		Portable Hard Drive- Happy		0.28
HB004		Portable Hard Drive- Happy		2.46
HB004		Portable Hard Drive- Happy		0.62
HB004		Portable Hard Drive- Happy		0.86
HB004		Portable Hard Drive- Happy		0.14
HB004		Portable Hard Drive- Happy		0.03
HB004		Portable Hard Drive- Happy		1.91
HB004		Portable Hard Drive- Happy		0.44
HB004		Portable Hard Drive- Happy		0.81
HB004		Portable Hard Drive- Happy		0.35
HB004		Portable Hard Drive- Happy		1.38
HB004		Portable Hard Drive- Happy		0.65
HB004		Portable Hard Drive- Happy		0.45
HB004		Portable Hard Drive- Happy		0.74
HB004		Portable Hard Drive- Happy		1.44
HB004		Portable Hard Drive- Happy		1.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	HB004	Portable Hard Drive- Happy		20.69
	HB004	Portable Hard Drive- Happy		0.92
	HB004	Portable Hard Drive- Happy		13.79
	HB004	Portable Hard Drive- Happy		2.76
	HB004	Portable Hard Drive- Happy		0.15
	HB004	Portable Hard Drive- Happy		0.83
	HB004	Portable Hard Drive- Happy		20.69
	HB004	Portable Hard Drive- Happy		0.26
	HB004	Portable Hard Drive- Happy		0.36
	HB004	Portable Hard Drive- Happy		0.03
	HB004	Portable Hard Drive- Happy		0.22
	HB004	Portable Hard Drive- Happy		0.39
	HB004	Portable Hard Drive- Happy		0.30
	HB004	Portable Hard Drive- Happy		1.38
	HB004	Portable Hard Drive- Happy		0.36
	HB004	Portable Hard Drive- Happy		0.29
	HB004	White picture frame-Monica		10.46
	HB004	Portable Hard Drive- Happy		0.06
	HB004	Portable Hard Drive- Happy		0.29
	HB004	Portable Hard Drive- Happy		0.10
	HB004	Portable Hard Drive- Happy		0.06
	HB004	Portable Hard Drive- Happy		0.61
	HB004	Portable Hard Drive- Happy		13.79
	HB004	Portable Hard Drive- Happy		1.10
	HB004	Portable Hard Drive- Happy		0.99
	HB004	Memory Card-Monica		16.46
	HB004	Portable Hard Drive- Happy		1.94
	HB004	Portable Hard Drive- Happy		0.74
	HB004	Portable Hard Drive- Happy		3.52
	HB004	Portable Hard Drive- Happy		1.29
	HB004	Portable Hard Drive- Happy		0.04
	JB001	Art/ Mural Supply		397.99
	JR001	Meeting with City Engineer		57.50
	JR002	Meeting with City Engineer		23.73
	JR003	Meeting with Admin		26.87
	LPD001	Radar Trailer Decals		67.81
	LPD002	Cleaning of Unit 9		27.99
	MC001	Card- Anthony		3.98
	TA001	Brackets for american Flag at CY		8.07
	TA002	Sympaty Flowers for Anthony		31.74
	TA002	Sympaty Flowers for Anthony		31.75
	TA002	Sympaty Flowers for Anthony		31.74
	TM001	Chalk Art Contest Winners		25.00
	TME001	Monthly State Water Report		8.40
	TME002	Sewer Collection System- Grd 2 Renewal 2020		96.00
Total for Check Number 3312:				4,158.37
Total for 10/8/2020:				51,677.47
3313	251	ABS Direct, Inc.	10/15/2020	
	124666	Utility Statements for the Month of October- TC		807.75
	124666	Utility Statements for the Month of October- TC		374.11
	124666	Utility Statements for the Month of October- TC		590.92
Total for Check Number 3313:				1,772.78
3314	395	Administrative Solution, Inc.	10/15/2020	
		PR Batch 00005.09.2020 ASI	PR Batch 00005.09.2020 ASI	30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	A1003817	Monthly Medical Administration Fees- October :		20.00
	A1003817	Monthly Medical Administration Fees- October :		10.00
Total for Check Number 3314:				60.00
3315	394 Memorial Park20	Joel Aguilar Paint for the Memorial Park Stage Mural	10/15/2020	132.74
Total for Check Number 3315:				132.74
3316	250 14654651 09202 14654651 092020	Alhambra Drinking water service for Fire Dept 090320 & C Drinking water service for City Hall 09/03/20 &	10/15/2020	57.74 39.20
Total for Check Number 3316:				96.94
3317	252 061908 062093	Allways Towing Evidence Vehicle Case #L 20080781 Evidence Vehicle Case #L 20090850	10/15/2020	180.00 180.00
Total for Check Number 3317:				360.00
3318	397	American Fidelity Assurance Company PR Batch 00003.10.2020 Health FSA	10/15/2020 PR Batch 00003.10.2020 Hea	383.29
Total for Check Number 3318:				383.29
3319	253 000015406710	AT&T DOJ Connection 09/01/2020-09/30/2020	10/15/2020	250.55
Total for Check Number 3319:				250.55
3320	bogie 14503	Bogie's Pump Systems Repairs kit for pump @ tank sire & couplings	10/15/2020	588.21
Total for Check Number 3320:				588.21
3321	417 BPI82635 BPI82635	Brenntag Pacific, Inc. Ferric Chlorine for Water Wells Ferric Chlorine for Water Wells	10/15/2020	991.16 1,431.53
Total for Check Number 3321:				2,422.69
3322	193 AD18850 AD18851 AD19264 AD19388 AD19393 AD19478 AD19479 AD19883	BSK Associates Arsenic, CA DW ICPMS Arsenic, CA DW ICPMS Quanti-Tray 2000 Total Coliform & E. Coli R-1 Arsenic, CA DW ICPMS Arsenic, CA DW ICPMS Arsenic, CA DW ICPMS Arsenic, CA DW ICPMS Arsenic, CA DW ICPMS Quanti-Tray 2000 Total Coliform & E. Coli R-1	10/15/2020	80.00 40.00 150.00 80.00 40.00 40.00 80.00 150.00
Total for Check Number 3322:				660.00
3323	418 146909	Central Valley Concrete D Street Sidewalk ( Measure V)	10/15/2020	1,614.63
Total for Check Number 3323:				1,614.63
3324	475 237619	Ceres Pipe & Metal Memorial Park- fence post picketts post caps anc	10/15/2020	102.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	237619	Memorial Park- fence post picketts post caps anc		40.08
Total for Check Number 3324:				142.43
3325	291	City of Livingston c/o L &L District Irrigati	10/15/2020	
	92020	UB Billing for September 2020 Don Meyer		35.97
	92020	UB Billing for September 2020 Fred Worden		23.49
	92020	UB Billing for September 2020 Joseph Gallo		96.86
	92020	UB Billing for September 2020 Joseph Gallo		242.40
	92020	UB Billing for September 2020 Fred Worden		36.05
	92020	UB Billing for September 2020 Don Meyer		22.04
	92020	UB Billing for September 2020 420 Main St		166.43
	92020	UB Billing for September 2020 Max Foster		6.63
	92020	UB Billing for September 2020 Irrig winton prk		80.43
	92020	UB Billing for September 2020 Max Foster		23.98
	92020	UB Billing for September 2020 Ark Park		161.41
	92020	UB Billing for September 2020 Don Meyer		7.33
	92020	UB Billing for September 2020 Police Dept		421.93
	92020	UB Billing for September 2020 Ark Park		1,281.09
	92020	UB Billing for September 2020 Fred Worden		136.42
	92020	UB Billing for September 2020 Ark Park		154.20
	92020	UB Billing for September 2020 Z14 Walnut and		62.72
	92020	UB Billing for September 2020 Don Meyer		30.45
	92020	UB Billing for September 2020 Fred Worden		24.23
	92020	UB Billing for September 2020 Joseph Gallo		22.63
	92020	UB Billing for September 2020 Don Meyer		13.31
	92020	UB Billing for September 2020 Singh Park		2.29
	92020	UB Billing for September 2020 Z16 Winton Pkw		80.43
	92020	UB Billing for September 2020 Singh Park		8.53
	92020	UB Billing for September 2020 Joseph Gallo		23.30
	92020	UB Billing for September 2020 Singh Park		19.69
	92020	UB Billing for September 2020 Max Foster		19.40
	92020	UB Billing for September 2020 Max Foster		5.96
	92020	UB Billing for September 2020 Don Meyer		45.31
	92020	UB Billing for September 2020 Don Meyer		2.80
	92020	UB Billing for September 2020 Ark Park		84.63
	92020	UB Billing for September 2020 Ark Park		138.90
	92020	UB Billing for September 2020 Max Foster		0.87
	92020	UB Billing for September 2020 Singh Park		220.25
	92020	UB Billing for September 2020 Fire Dept		28.18
	92020	UB Billing for September 2020 Fred Worden		57.66
	92020	UB Billing for September 2020 Max Foster		0.63
	92020	UB Billing for September 2020 Fred Worden		30.47
	92020	UB Billing for September 2020 Max Foster		8.08
	92020	UB Billing for September 2020 Singh Park		4.28
	92020	UB Billing for September 2020 Joseph Gallo		84.37
	92020	UB Billing for September 2020 Fred Worden		5.83
	92020	UB Billing for September 2020 Don Meyer		7.12
	92020	UB Billing for September 2020 Singh Park		12.32
	92020	UB Billing for September 2020 Fred Worden		28.62
	92020	UB Billing for September 2020 Z6 Peach W. Lif		62.83
	92020	UB Billing for September 2020 Joseph Gallo		262.60
	92020	UB Billing for September 2020 Lucero Park		675.03
	92020	UB Billing for September 2020 Joseph Gallo		70.09
	92020	UB Billing for September 2020 Council Chambe		72.02
	92020	UB Billing for September 2020 Don Meyer		42.62
	92020	UB Billing for September 2020 Singh Park		9.50
	92020	UB Billing for September 2020 Don Meyer		3.85
	92020	UB Billing for September 2020 Ark Park		5.23
	92020	UB Billing for September 2020 Ark Park		24.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
92020		UB Billing for September 2020 Singh Park		9.79
92020		UB Billing for September 2020 Ark Park		56.88
92020		UB Billing for September 2020 Max Foster		1.64
92020		UB Billing for September 2020 Singh Park		1.19
92020		UB Billing for September 2020 Max Foster		9.57
92020		UB Billing for September 2020 City Hall		52.64
92020		UB Billing for September 2020 Ark Park		135.36
92020		UB Billing for September 2020 City Hall		218.65
92020		UB Billing for September 2020 Joseph Gallo		194.75
92020		UB Billing for September 2020 Singh Park		7.09
92020		UB Billing for September 2020 Singh Park		27.79
92020		UB Billing for September 2020 Memorial Park		2,354.15
92020		UB Billing for September 2020 Peach/2nd sew li		28.18
92020		UB Billing for September 2020 Lanscape of Rot		828.11
92020		UB Billing for September 2020 Z16 Westskde ar		80.43
92020		UB Billing for September 2020 Max Foster		10.17
92020		UB Billing for September 2020 Singh Park		23.91
92020		UB Billing for September 2020 Don Meyer		61.23
92020		UB Billing for September 2020 Joseph Gallo		93.93
92020		UB Billing for September 2020 Max Foster		16.27
92020		UB Billing for September 2020 Don Meyer		26.53
92020		UB Billing for September 2020 Singh Park		14.57
92020		UB Billing for September 2020 Ark Park		79.61
92020		UB Billing for September 2020 Z13b Peach Ave		191.47
92020		UB Billing for September 2020 Musuem		72.02
92020		UB Billing for September 2020 Lil Guys Park		184.83
92020		UB Billing for September 2020 Max Foster		188.22
92020		UB Billing for September 2020 Ark Park		71.54
92020		UB Billing for September 2020 Joseph Gallo		135.57
92020		UB Billing for September 2020 Singh Park		0.90
92020		UB Billing for September 2020 Joseph Gallo		12.26
92020		UB Billing for September 2020 Joseph Gallo		11.75
92020		UB Billing for September 2020 Max Foster		6.84
92020		UB Billing for September 2020 City Hall		80.98
92020		UB Billing for September 2020 Don Meyer		74.37
92020		UB Billing for September 2020 NE Comer Wint		92.56
92020		UB Billing for September 2020 Childcare center		185.12
92020		UB Billing for September 2020 Ark Park		49.54
92020		UB Billing for September 2020 Fred Worden		65.68
92020		UB Billing for September 2020 Joseph Gallo		274.87
92020		UB Billing for September 2020 Max Foster		8.60
92020		UB Billing for September 2020 Joseph Gallo		114.41
92020		UB Billing for September 2020 Joseph Gallo		144.12
92020		UB Billing for September 2020 Fred Worden		5.66
92020		UB Billing for September 2020 Don Meyer		38.31
92020		UB Billing for September 2020 Fred Worden		2.23
92020		UB Billing for September 2020 Max Foster		18.54
92020		UB Billing for September 2020 Ark Park		7.20
92020		UB Billing for September 2020 Max Foster		0.83
92020		UB Billing for September 2020 Singh Park		26.55
92020		UB Billing for September 2020 Joseph Gallo		42.34
92020		UB Billing for September 2020 Don Meyer		86.43
92020		UB Billing for September 2020 Ark Park		13.68
92020		UB Billing for September 2020 Fred Worden		59.16
92020		UB Billing for September 2020 Corp Yard		43.59
92020		UB Billing for September 2020 Corp Yard		44.91
92020		UB Billing for September 2020 Max Foster		16.70
92020		UB Billing for September 2020 Fred Worden		48.71
92020		UB Billing for September 2020 Fred Worden		33.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
92020		UB Billing for September 2020 Fred Worden		21.10
92020		UB Billing for September 2020 Z13 Emerald an		117.68
92020		UB Billing for September 2020 Don Meyer		76.22
92020		UB Billing for September 2020 Joseph Gallo		121.83
92020		UB Billing for September 2020 Ark Park		67.18
92020		UB Billing for September 2020 Fred Worden		68.75
92020		UB Billing for September 2020 Z13b Winton an		136.95
92020		UB Billing for September 2020 Z13 Peach and P		51.73
92020		UB Billing for September 2020 Singh Park		13.70
92020		UB Billing for September 2020 Don Meyer		29.53
92020		UB Billing for September 2020 Don Meyer		72.48
92020		UB Billing for September 2020 Singh Park		23.30
92020		UB Billing for September 2020 Z14 Dwight & T		114.53
92020		UB Billing for September 2020 Fred Worden		10.59
92020		UB Billing for September 2020 Corp Yard		43.59
92020		UB Billing for September 2020 City Hall		52.64
92020		UB Billing for September 2020 Max Foster		2.99
92020		UB Billing for September 2020 Singh Park		2.36
92020		UB Billing for September 2020 Fred Worden		3.07
92020		UB Billing for September 2020 Singh Park		1.24
92020		UB Billing for September 2020 Max Foster		1.60
92020		UB Billing for September 2020 Ark Park		114.36
92020		UB Billing for September 2020 Joseph Gallo		8.91
92020		UB Billing for September 2020 Ark Park		55.16
92020		UB Billing for September 2020 Lil Guys field		72.02
92020		UB Billing for September 2020 Joseph Gallo		236.54
92020		UB Billing for September 2020 Ark Park		13.29
92020		UB Billing for September 2020 Fred Worden		17.53
92020		UB Billing for September 2020 Don Meyer		82.57
92020		UB Billing for September 2020 Z16 Island on W		160.50
92020		UB Billing for September 2020 Z 15 Lilac Ave		39.26
92020		UB Billing for September 2020 Z16 Island Wint		92.56
92020		UB Billing for September 2020 Singh Park		11.57
92020		UB Billing for September 2020 Max Foster		4.95
92020		UB Billing for September 2020 Ark Park		41.16
92020		UB Billing for September 2020 Ark Park		6.90
92020		UB Billing for September 2020 Narada Sew Lift		28.18
92020		UB Billing for September 2020 APE Across fron		225.23
92020		UB Billing for September 2020 620 Main st		163.21
92020		UB Billing for September 2020 Don Meyer		3.70
92020		UB Billing for September 2020 Fred Worden		2.94
92020		UB Billing for September 2020 Joseph Gallo		230.52
Total for Check Number 3325:				14,629.51
3326	CLEAR57 2021	CLEAR5, Inc. CLEAR5 Membership-Arevelo	10/15/2020	50.00
Total for Check Number 3326:				50.00
3327	259 1103	Collins & Schoettler Planning Consultants Planning Consulting Fees- Sept 2020	10/15/2020	9,423.75
Total for Check Number 3327:				9,423.75
3328	447 Payment No. 07	Conco West, Inc Progress Payment No.07 Well 14 & 16 Improver	10/15/2020	175,441.25
Total for Check Number 3328:				175,441.25
3329	283	CoreLogic Solutions, LLC	10/15/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	82045263	Geographic Package for the month of Sept 2020		66.67
	82045263	Geographic Package for the month of Sept 2020		66.66
	82045263	Geographic Package for the month of Sept 2020		66.67
Total for Check Number 3329:				200.00
3330	163	EZ Auto Supply	10/15/2020	
	334524	Paint for Safety ballard @ shop		13.77
	334548	Paint for Safety ballard @ shop		13.77
	334936	Tubeless Sealant for Grey Honda PD Veh		7.85
	334949	Fuses for lighted crosswalk @ Main & J st		2.58
	335180	Fuse Holders & Pilers to install the fuse holders		0.51
	335180	Fuse Holders & Pilers to install the fuse holders		1.95
	335180	Fuse Holders & Pilers to install the fuse holders		0.08
	335180	Fuse Holders & Pilers to install the fuse holders		1.62
	335180	Fuse Holders & Pilers to install the fuse holders		0.84
	335180	Fuse Holders & Pilers to install the fuse holders		0.05
	335180	Fuse Holders & Pilers to install the fuse holders		0.07
	335180	Fuse Holders & Pilers to install the fuse holders		21.76
	335180	Fuse Holders & Pilers to install the fuse holders		4.17
	335180	Fuse Holders & Pilers to install the fuse holders		0.25
	335180	Fuse Holders & Pilers to install the fuse holders		0.13
	335180	Fuse Holders & Pilers to install the fuse holders		0.02
	335180	Fuse Holders & Pilers to install the fuse holders		0.64
	335180	Fuse Holders & Pilers to install the fuse holders		0.21
	335180	Fuse Holders & Pilers to install the fuse holders		1.17
	335180	Fuse Holders & Pilers to install the fuse holders		1.23
	335180	Fuse Holders & Pilers to install the fuse holders		0.69
	335180	Fuse Holders & Pilers to install the fuse holders		0.79
	335180	Fuse Holders & Pilers to install the fuse holders		0.59
	335180	Fuse Holders & Pilers to install the fuse holders		2.91
	335180	Fuse Holders & Pilers to install the fuse holders		0.04
	335180	Fuse Holders & Pilers to install the fuse holders		0.50
	335180	Fuse Holders & Pilers to install the fuse holders		0.79
	335180	Fuse Holders & Pilers to install the fuse holders		0.36
	335180	Fuse Holders & Pilers to install the fuse holders		0.20
	335180	Fuse Holders & Pilers to install the fuse holders		0.87
	335180	Fuse Holders & Pilers to install the fuse holders		1.08
	335183	Fuse Holders		0.05
	335183	Fuse Holders		0.13
	335183	Fuse Holders		0.15
	335183	Fuse Holders		0.74
	335183	Fuse Holders		0.41
	335183	Fuse Holders		0.51
	335183	Fuse Holders		0.17
	335183	Fuse Holders		0.31
	335183	Fuse Holders		1.06
	335183	Fuse Holders		0.09
	335183	Fuse Holders		0.16
	335183	Fuse Holders		0.02
	335183	Fuse Holders		0.22
	335183	Fuse Holders		0.01
	335183	Fuse Holders		0.21
	335183	Fuse Holders		5.53
	335183	Fuse Holders		0.05
	335183	Fuse Holders		0.30
	335183	Fuse Holders		0.20
	335183	Fuse Holders		0.20
	335183	Fuse Holders		0.01
	335183	Fuse Holders		0.01





Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 3335:	94.85
3336	474	Hansford Economic Consulting LLC	10/15/2020	
	187	City of Livingston Rate Studies 2019- Sept 2020		195.83
	187	City of Livingston Rate Studies 2019- Sept 2020		195.84
	187	City of Livingston Rate Studies 2019- Sept 2020		195.83
			Total for Check Number 3336:	587.50
3337	267	Hoffman Security	10/15/2020	
	491235	Daycare Alarm System 10/01/20-10/31/20		111.00
	491237	DWWTP Alarm System 10/01/20-10/31/20		36.95
			Total for Check Number 3337:	147.95
3338	458	IEH- Aquatic Research	10/15/2020	
	150797	DWWTP Lab Testing		312.00
			Total for Check Number 3338:	312.00
3339	296	Image Source	10/15/2020	
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.95
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.95
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.95
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.95
	25AR1174863	Danna's Copies Used 08/01/20-08/31/2020		22.96
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		7.24
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		0.32
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		364.46
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		47.22
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		7.24
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		28.13
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		7.19
	25AR1181593	Copies used Copy Room 08/20/20-09/19/20		83.54
			Total for Check Number 3339:	751.94
3340	165	J L Analytical Services, Inc.	10/15/2020	
	510310	DWWTP- Weekly Lab Testing		259.00
	511002	DWWTP- Weekly & Monthly Lab Testing 09/02		267.00
			Total for Check Number 3340:	526.00
3341	476	Jorgensen Company	10/15/2020	
	5902159	Childcare Semi Annual Service Extinguisher		164.48
			Total for Check Number 3341:	164.48
3342	318	La Rue Communications	10/15/2020	
	7837	Radio Maintenance Contract		1,061.00
			Total for Check Number 3342:	1,061.00
3343	268	Language Line Services, Inc.	10/15/2020	
	4887397	Translation Services- PD		268.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 3343:	268.84
3344	461	LEAF	10/15/2020	
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.35
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.20
	11088815	Copier Lease for City Hall Printers -09/26/2020		1.83
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.51
	11088815	Copier Lease for City Hall Printers -09/26/2020		5.25
	11088815	Copier Lease for City Hall Printers -09/26/2020		24.63
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.40
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.28
	11088815	Copier Lease for City Hall Printers -09/26/2020		1.30
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.86
	11088815	Copier Lease for City Hall Printers -09/26/2020		1.43
	11088815	Copier Lease for City Hall Printers -09/26/2020		162.09
	11088815	Copier Lease for City Hall Printers -09/26/2020		8.11
	11088815	Copier Lease for City Hall Printers -09/26/2020		7.10
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.30
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.47
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.15
	11088815	Copier Lease for City Hall Printers -09/26/2020		9.27
	11088815	Copier Lease for City Hall Printers -09/26/2020		6.11
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.86
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.36
	11088815	Copier Lease for City Hall Printers -09/26/2020		3.96
	11088815	Copier Lease for City Hall Printers -09/26/2020		81.04
	11088815	Copier Lease for City Hall Printers -09/26/2020		3.07
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.89
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.85
	11088815	Copier Lease for City Hall Printers -09/26/2020		121.56
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.74
	11088815	Copier Lease for City Hall Printers -09/26/2020		3.16
	11088815	Copier Lease for City Hall Printers -09/26/2020		8.08
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.16
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.78
	11088815	Copier Lease for City Hall Printers -09/26/2020		8.11
	11088815	Copier Lease for City Hall Printers -09/26/2020		121.56
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.76
	11088815	Copier Lease for City Hall Printers -09/26/2020		16.20
	11088815	Copier Lease for City Hall Printers -09/26/2020		81.04
	11088815	Copier Lease for City Hall Printers -09/26/2020		4.11
	11088815	Copier Lease for City Hall Printers -09/26/2020		1.86
	11088815	Copier Lease for City Hall Printers -09/26/2020		7.78
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.27
	11088815	Copier Lease for City Hall Printers -09/26/2020		8.86
	11088815	Copier Lease for City Hall Printers -09/26/2020		3.17
	11088815	Copier Lease for City Hall Printers -09/26/2020		5.57
	11088815	Copier Lease for City Hall Printers -09/26/2020		40.52
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.29
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.06
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.79
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.90
	11088815	Copier Lease for City Hall Printers -09/26/2020		2.87
	11088815	Copier Lease for City Hall Printers -09/26/2020		3.27
	11088815	Copier Lease for City Hall Printers -09/26/2020		7.57
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.20
	11088815	Copier Lease for City Hall Printers -09/26/2020		0.41
	11088815	Copier Lease for City Hall Printers -09/26/2020		8.11

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 3344:	810.43
3345	477	Tommy Mejia	10/15/2020	
	155269	Refund to Employee for DOT Physical		30.00
	155269	Refund to Employee for DOT Physical		30.00
			Total for Check Number 3345:	60.00
3346	MERCDCDF OP2019-0158	Merced County Fire Department Operational Permit / Assembly 5 4th of July 201	10/15/2020	230.00
			Total for Check Number 3346:	230.00
3347	278	Merced Irrigation District	10/15/2020	
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		6,519.95
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		10.67
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		608.14
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		232.02
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		31.90
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		15.94
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		99.98
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		137.34
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		325.64
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		86.09
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		43.76
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		63.80
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		125.92
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		133.03
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		104.53
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		141.52
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		30.21
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		140.02
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		815.01
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		65.13
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		153.03
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		203.00
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		31.90
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		34.92
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		32.58
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		2,342.93
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		3,923.06
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		1,237.36
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		92.53
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		65.13
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		16.80
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		1,940.95
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		125.92
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		216.24
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		131.51
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		16.80
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		7,446.41
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		9,324.08
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		10.67
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		488.45
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		168.22
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		15.94
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		31.90
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		8.39
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		6.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		113.33
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		214.27
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		11,070.56
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		156.15
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		204.87
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		16.80
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		75.55
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		182.48
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		31.90
	00000070-0920	Street light electric service 7/31/2020-08/31/2021		10.94
	00000070-0920a	Street Light Electric Service 07/20/20-08/20		168.27
	00000070-0920a	Street Light Electric Service 07/20/20-08/20		114.38
	00000070-0920a	Street Light Electric Service 07/20/20-08/20		87.69
	00000070-0920a	Street Light Electric Service 07/20/20-08/20		81.46
			Total for Check Number 3347:	50,324.01
3348	180	Mission Linen Service	10/15/2020	
	513294680	Uniform Service & Supplies 09/23/2020		0.39
	513294680	Uniform Service & Supplies 09/23/2020		0.42
	513294680	Uniform Service & Supplies 09/23/2020		0.59
	513294680	Uniform Service & Supplies 09/23/2020		0.11
	513294680	Uniform Service & Supplies 09/23/2020		3.93
	513294680	Uniform Service & Supplies 09/23/2020		14.93
	513294680	Uniform Service & Supplies 09/23/2020		0.25
	513294680	Uniform Service & Supplies 09/23/2020		0.11
	513294680	Uniform Service & Supplies 09/23/2020		0.06
	513294680	Uniform Service & Supplies 09/23/2020		0.12
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		1.43
	513294680	Uniform Service & Supplies 09/23/2020		0.95
	513294680	Uniform Service & Supplies 09/23/2020		0.14
	513294680	Uniform Service & Supplies 09/23/2020		0.61
	513294680	Uniform Service & Supplies 09/23/2020		0.17
	513294680	Uniform Service & Supplies 09/23/2020		0.34
	513294680	Uniform Service & Supplies 09/23/2020		0.29
	513294680	Uniform Service & Supplies 09/23/2020		13.74
	513294680	Uniform Service & Supplies 09/23/2020		0.53
	513294680	Uniform Service & Supplies 09/23/2020		0.13
	513294680	Uniform Service & Supplies 09/23/2020		0.05
	513294680	Uniform Service & Supplies 09/23/2020		0.25
	513294680	Uniform Service & Supplies 09/23/2020		9.08
	513294680	Uniform Service & Supplies 09/23/2020		0.03
	513294680	Uniform Service & Supplies 09/23/2020		0.04
	513294680	Uniform Service & Supplies 09/23/2020		82.33
	513294680	Uniform Service & Supplies 09/23/2020		0.02
	513294680	Uniform Service & Supplies 09/23/2020		0.07
	513294680	Uniform Service & Supplies 09/23/2020		13.57
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		0.08
	513294680	Uniform Service & Supplies 09/23/2020		0.57
	513294680	Uniform Service & Supplies 09/23/2020		0.13
	513294680	Uniform Service & Supplies 09/23/2020		0.05
	513294680	Uniform Service & Supplies 09/23/2020		0.41
	513294680	Uniform Service & Supplies 09/23/2020		0.08
	513294680	Uniform Service & Supplies 09/23/2020		0.10
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		0.04
	513294680	Uniform Service & Supplies 09/23/2020		15.31
	513294680	Uniform Service & Supplies 09/23/2020		0.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		0.06
	513294680	Uniform Service & Supplies 09/23/2020		0.02
	513294680	Uniform Service & Supplies 09/23/2020		0.80
	513294680	Uniform Service & Supplies 09/23/2020		0.39
	513294680	Uniform Service & Supplies 09/23/2020		2.05
	513294680	Uniform Service & Supplies 09/23/2020		0.05
	513294680	Uniform Service & Supplies 09/23/2020		0.01
	513294680	Uniform Service & Supplies 09/23/2020		0.04
	513294680	Uniform Service & Supplies 09/23/2020		0.32
	513294681	Uniform Service and Janitorial Supplies 09/23/21		8.64
	513294681	Uniform Service and Janitorial Supplies 09/23/21		3.46
	513294681	Uniform Service and Janitorial Supplies 09/23/21		3.46
	513294681	Uniform Service and Janitorial Supplies 09/23/21		18.95
	513294681	Uniform Service and Janitorial Supplies 09/23/21		18.96
	513294681	Uniform Service and Janitorial Supplies 09/23/21		3.28
	513294681	Uniform Service and Janitorial Supplies 09/23/21		18.95
	513294681	Uniform Service and Janitorial Supplies 09/23/21		3.28
	513340277	Fire Dept- Janitorial Supplies 09/30/2020		85.18
	513340279	Uniform Service and Janitorial Supplies 09/30/21		2.51
	513340279	Uniform Service and Janitorial Supplies 09/30/21		20.81
	513340279	Uniform Service and Janitorial Supplies 09/30/21		4.78
	513340279	Uniform Service and Janitorial Supplies 09/30/21		3.37
	513340279	Uniform Service and Janitorial Supplies 09/30/21		2.51
	513340279	Uniform Service and Janitorial Supplies 09/30/21		20.82
	513340279	Uniform Service and Janitorial Supplies 09/30/21		3.36
	513340279	Uniform Service and Janitorial Supplies 09/30/21		20.82
			Total for Check Number 3348:	408.53
3349	431 456806	Monte Vista Small Animal Hospital Vet Fees- 09/07/2020 Cat	10/15/2020	74.88
			Total for Check Number 3349:	74.88
3350	459 0152567-IN	Municipal Maintenance Equipment	10/15/2020	1,998.63
			Total for Check Number 3350:	1,998.63
3351	197	N & S Tractor	10/15/2020	
	WT15388	Diagnoses on 580 Back Hoe		108.34
	WT15388	Diagnoses on 580 Back Hoe		5.82
	WT15388	Diagnoses on 580 Back Hoe		8.09
	WT15388	Diagnoses on 580 Back Hoe		1.22
	WT15388	Diagnoses on 580 Back Hoe		0.27
	WT15388	Diagnoses on 580 Back Hoe		14.49
	WT15388	Diagnoses on 580 Back Hoe		6.14
	WT15388	Diagnoses on 580 Back Hoe		3.42
	WT15388	Diagnoses on 580 Back Hoe		2.54
	WT15388	Diagnoses on 580 Back Hoe		0.20
	WT15388	Diagnoses on 580 Back Hoe		2.95
	WT15388	Diagnoses on 580 Back Hoe		1.77
	WT15388	Diagnoses on 580 Back Hoe		1.01
	WT15388	Diagnoses on 580 Back Hoe		108.35
	WT15388	Diagnoses on 580 Back Hoe		2.50
	WT15388	Diagnoses on 580 Back Hoe		9.64
	WT15388	Diagnoses on 580 Back Hoe		3.92
	WT15388	Diagnoses on 580 Back Hoe		1.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	WT15388	Diagnoses on 580 Back Hoe		108.34
	WT15388	Diagnoses on 580 Back Hoe		0.64
	WT15388	Diagnoses on 580 Back Hoe		0.09
	WT15388	Diagnoses on 580 Back Hoe		4.19
	WT15388	Diagnoses on 580 Back Hoe		0.40
	WT15388	Diagnoses on 580 Back Hoe		20.77
	WT15388	Diagnoses on 580 Back Hoe		3.20
	WT15388	Diagnoses on 580 Back Hoe		4.31
	WT15388	Diagnoses on 580 Back Hoe		5.40
	WT15388	Diagnoses on 580 Back Hoe		3.94
	WT15388	Diagnoses on 580 Back Hoe		0.36
Total for Check Number 3351:				433.38
3352	NENA 300056803 300056804	NENA NENA Membership/ M. Arevalo NENA Membership/ D. Soria	10/15/2020	142.00 142.00
Total for Check Number 3352:				284.00
3353	199	Northstar Chemical	10/15/2020	
	177672	Sodium Hypochlorite for Well #9 ( 220 Units)		447.32
	177673	Sodium Hypochlorite for Well #11 (150 units)		304.99
	177674	Sodium Hypochlorite for Well #13 (280 units)		569.32
	178538	Sodium Hypochlorite for Well #8 (225 units)		457.49
	178539	Sodium Hypochlorite for Well # 9 ( 100 Units)		203.33
	178618	Sodium Hypochlorite for Well #17 (400 units)		813.31
	179150	Sodium Hypochlorite for Well #12		406.66
	179151	Sodium Hypochlorite for Well #13		711.65
	179152	Sodium Hypochlorite for Well #14		406.66
	179318	Sodium Hypochlorite for Well #16		264.33
	179319	Sodium Hypochlorite for Well #17		1,565.63
	C31346	Annual License for WO System 1 YR. 10/29/20-		7.29
	C31346	Annual License for WO System 1 YR. 10/29/20-		1.95
	C31346	Annual License for WO System 1 YR. 10/29/20-		780.14
	C31346	Annual License for WO System 1 YR. 10/29/20-		2.85
	C31346	Annual License for WO System 1 YR. 10/29/20-		780.14
	C31346	Annual License for WO System 1 YR. 10/29/20-		21.23
	C31346	Annual License for WO System 1 YR. 10/29/20-		149.57
	C31346	Annual License for WO System 1 YR. 10/29/20-		44.20
	C31346	Annual License for WO System 1 YR. 10/29/20-		780.15
	C31346	Annual License for WO System 1 YR. 10/29/20-		4.60
	C31346	Annual License for WO System 1 YR. 10/29/20-		41.94
	C31346	Annual License for WO System 1 YR. 10/29/20-		18.28
	C31346	Annual License for WO System 1 YR. 10/29/20-		28.34
	C31346	Annual License for WO System 1 YR. 10/29/20-		31.02
	C31346	Annual License for WO System 1 YR. 10/29/20-		803.79
	C31346	Annual License for WO System 1 YR. 10/29/20-		803.79
	C31346	Annual License for WO System 1 YR. 10/29/20-		104.32
	C31346	Annual License for WO System 1 YR. 10/29/20-		2.61
	C31346	Annual License for WO System 1 YR. 10/29/20-		38.89
	C31346	Annual License for WO System 1 YR. 10/29/20-		69.59
	C31346	Annual License for WO System 1 YR. 10/29/20-		0.61
	C31346	Annual License for WO System 1 YR. 10/29/20-		17.97
	C31346	Annual License for WO System 1 YR. 10/29/20-		7.67
	C31346	Annual License for WO System 1 YR. 10/29/20-		24.61
	C31346	Annual License for WO System 1 YR. 10/29/20-		30.14
	C31346	Annual License for WO System 1 YR. 10/29/20-		1.46
	C31346	Annual License for WO System 1 YR. 10/29/20-		58.25
	C31346	Annual License for WO System 1 YR. 10/29/20-		8.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	C31346	Annual License for WO System 1 YR. 10/29/20-		23.02
	C31346	Annual License for WO System 1 YR. 10/29/20-		12.74
	C31346	Annual License for WO System 1 YR. 10/29/20-		28.19
Total for Check Number 3353:				10,878.84
3354	302	Office Depot, Inc.	10/15/2020	
	123226976001	Admin Supplies- Files, Tabs, Keyboard, Paper		322.41
	124477001001	Mat For Finance Director		53.86
	124477970001	Admin Supplies- Sharpie markers		8.34
	126195962001	Offfce Supplies -PD		122.45
	126196907001	Offfce Supplies -PD		29.14
	127962877001	Labels for Finance Dept Budget books		12.23
Total for Check Number 3354:				548.43
3355	201	O'reilly Automotive, Inc.	10/15/2020	
	3654-36004	Fuel cap for truck 15-25		3.60
	3654-36004	Fuel cap for truck 15-25		3.60
	3654362031	Brake lights switch for Shop truck 03-31		15.63
	3654362408	Oil Filter for Evidence Vehicle PD		4.63
	3654-36275	Cabin air filter for Explorer Truck		24.89
	3654-362898	6 spark plugs 6 spark plug boots iridium		113.53
	3654-363448	6 spark plugs 6 spark plug boots iridium		26.33
	3654-364062	Oil Filter for Explorer Vehicle- PD		23.44
Total for Check Number 3355:				215.65
3356	205	Paramount Pest Services	10/15/2020	
	2009-00689	Pest Control Services- City Hall		37.00
	2009-00690	Pest Control Services- Fire Dept		37.00
	2009-00691	Pest Control Services- Range		37.00
	2009-00692	Pest Control Services- Museum		37.00
	2009-00693	Pest Control Services- Corpyard		47.00
	2009-00694	Pest Control Services- PD		37.00
	2009-00695	Pest Control Services- Senior Center		36.00
Total for Check Number 3356:				268.00
3357	203	PG&E	10/15/2020	
	0007951137-4	Monthly Services for 21800 Feet Nor. of Livings		111.01
	0007951139-0	Monthly Services for ES Lincoln S/Peach 08/20/		109.26
	0007951275-2	Monthly Services for Corner of White & Crowel		170.60
	4832044416-8	Monthly Services for 936 Dwight Ave 08/20-09/		71.92
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		5.82
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		30.78
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		21.06
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Domesti		28,984.09
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		28.10
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		148.37
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		5.53
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		4.56
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		7.61
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 PW/Stre		637.96
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		43.85
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		8.73
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		9.66
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		113.45
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Police		40.17
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		22.86
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Fire		30.94



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Parks		580.00
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		18.67
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		57.79
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		33.53
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		1.44
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		27.97
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		3.49
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		17.82
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		17.46
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		79.13
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		13.87
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Gas Tax		3,896.58
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Recreati		704.85
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		12.64
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		2.59
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		24.42
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		0.47
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer F		773.93
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		1.48
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		21.38
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		29.50
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Water D		34,025.04
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		13.63
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		1.98
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Storm D		80.42
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		103.49
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		41.60
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		23.53
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		29.90
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		1.94
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		44.19
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		18.14
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		16.11
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		69.01
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		52.79
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		2.16
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		0.61
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Admin		274.70
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		7.23
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		21.49
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		1.10
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		38.58
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		2.82
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		31.81
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Soccer I		6.68
	7095488380-0920	Utility Services 08/15/2020-09/14/2020 Street L		22.84
	7770778848-3Sep	Monthly Services for 14960 Vinewood 08/18-09		149.34
	7798858785-1	Monthly Services for Linciln Blvd 08/15-09/15/		21.04
	8714889613-4Sep	Monthly Services for 1416 C St Back		100.20
			Total for Check Number 3357:	72,127.71
3358	303 37382	Price Ford of Turlock PD PO3 Oil change	10/15/2020	55.24
			Total for Check Number 3358:	55.24
3359	mailfin N8515033 N8515033	Quadient Leasing USA, Inc. Postage Agreement Covered Period 08/04/20-11/ Postage Agreement Covered Period 08/04/20-11/	10/15/2020	211.82 211.82

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.81
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.83
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.83
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.82
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.83
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.82
	N8515033	Postage Agreement Covered Period 08/04/20-11/		211.83
			Total for Check Number 3359:	1,906.41
3360	RADIOMAT 204983	Radio Mate Dispatch Headset Replacement	10/15/2020	828.76
			Total for Check Number 3360:	828.76
3361	306 104155763 104155763 104155763	Ricoh USA, Inc. PW Contract Lease for 09/12/20-10/11/20 PW Contract Lease for 09/12/20-10/11/20 PW Contract Lease for 09/12/20-10/11/20	10/15/2020	376.61 25.11 100.42
			Total for Check Number 3361:	502.14
3362	323 TM INV-003097	Springbrook Holding company LLC Standard Professional Services	10/15/2020	810.00
			Total for Check Number 3362:	810.00
3363	308 898215431-179	Sprint Cell Phone Service for Rec Dept 08/26-09/25/20	10/15/2020	100.47
			Total for Check Number 3363:	100.47
3364	478 Refund Refund1 Refund2 Refund3	SunRun Installation Services, Inc. Project Cancelled-1180 I street Project Cancelled-1180 I street Project Cancelled-1180 I street Project Cancelled-1180 I street	10/15/2020	75.00 225.00 1.95 1.00
			Total for Check Number 3364:	302.95
3365	440 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262258 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259 INVP500262259	Target Specialty Products Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Herbicides for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control Round up for Weed Control	10/15/2020	10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 10.48 27.28 272.77 272.86 27.28 27.27 27.28 27.28 27.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	INVP500262259	Round up for Weed Control		27.28
	INVP500262259	Round up for Weed Control		27.27
	INVP500262259	Round up for Weed Control		27.28
	INVP500262259	Round up for Weed Control		27.28
Total for Check Number 3365:				1,132.82
3366	311	TBA Auto Parts	10/15/2020	
	1-682211	Nitrile Gloves for PD		188.35
	1-682268	Nitrile Gloves for PD		86.09
	1-682269	Return Nitrile Gloves for PD		-102.25
Total for Check Number 3366:				172.19
3367	284	Trans Union LLC	10/15/2020	
	09005481	UB credit check		95.86
	09005481	UB credit check		98.76
	09005481	UB credit check		95.86
Total for Check Number 3367:				290.48
3368	313	U.S. Bank Equipment Finance	10/15/2020	
	424875953	PD Copier Lease		524.47
Total for Check Number 3368:				524.47
3369	249	United Site Services	10/15/2020	
	114-10936358	Court PArk Portable Sink station 09/14/20-10/11		110.06
	114-10944784	Court PArk Portable Sink station 09/14/20-10/11		245.77
	114-10971715	Fred Worden Park 09/18/20-10/15/20		252.94
Total for Check Number 3369:				608.77
3370	366	USA Blue Book	10/15/2020	
	353797	Colorimeter & Packets for Treatment Wells		521.34
	354745	Manganese Packets for testing treatments wells		523.77
	355074	Klein Tools Chicago Grip for Pulling new water		362.89
	357909	Acid Powder Pillow for Water Wells		369.28
	358336	City Wide Marking Paint & Wand		213.59
Total for Check Number 3370:				1,990.87
3371	467	Ivan Valenzuela	10/15/2020	
	1	Refund for Work Boots Per MOU		0.59
	1	Refund for Work Boots Per MOU		0.46
	1	Refund for Work Boots Per MOU		40.00
	1	Refund for Work Boots Per MOU		20.00
	1	Refund for Work Boots Per MOU		0.05
	1	Refund for Work Boots Per MOU		1.08
	1	Refund for Work Boots Per MOU		0.73
	1	Refund for Work Boots Per MOU		0.33
	1	Refund for Work Boots Per MOU		0.07
	1	Refund for Work Boots Per MOU		0.72
	1	Refund for Work Boots Per MOU		0.02
	1	Refund for Work Boots Per MOU		0.19
	1	Refund for Work Boots Per MOU		35.00
	1	Refund for Work Boots Per MOU		1.00
	1	Refund for Work Boots Per MOU		0.04
	1	Refund for Work Boots Per MOU		70.00
	1	Refund for Work Boots Per MOU		0.23
	1	Refund for Work Boots Per MOU		3.83

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1	Refund for Work Boots Per MOU		15.00
	1	Refund for Work Boots Per MOU		1.13
	1	Refund for Work Boots Per MOU		1.49
	1	Refund for Work Boots Per MOU		0.20
	1	Refund for Work Boots Per MOU		0.63
	1	Refund for Work Boots Per MOU		1.78
	1	Refund for Work Boots Per MOU		0.47
	1	Refund for Work Boots Per MOU		2.67
	1	Refund for Work Boots Per MOU		0.12
	1	Refund for Work Boots Per MOU		0.07
	1	Refund for Work Boots Per MOU		0.80
	1	Refund for Work Boots Per MOU		0.77
	1	Refund for Work Boots Per MOU		0.53
				<hr/>
				Total for Check Number 3371:
				200.00
3372	314 218916	Valley Coffee PD Water	10/15/2020	
				<hr/>
				Total for Check Number 3372:
				85.00
3373	315 35445	Valley Entry Systems, Inc. Service Call to repair gate system on well 317	10/15/2020	
				<hr/>
				Total for Check Number 3373:
				228.00
3374	367	Verizon Wireless	10/15/2020	
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.50
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.18
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.82
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.06
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		7.17
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.99
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.51
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		156.10
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.40
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		8.35
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.99
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.41
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		130.01
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		249.77
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		1.53
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.20
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.54
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		8.57
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.87
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		5.22
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.40
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.15
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.29
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.07
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.84
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.73
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.60
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		126.97
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.91
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		3.06
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.22
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		9.51
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		6.57
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.44
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.82
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.32
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		4.39
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.06
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		273.69
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		1.44
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		9.96
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.52
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		7.85
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.03
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		2.40
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		11.77
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		14.13
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		16.87
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.43
	9863110528	08/19/20-09/18/20 PW Cell Phone Charges		0.32
			Total for Check Number 3374:	1,117.73
3375	VISION	Vision Service Plan - CA	10/15/2020	
	810506740	Vision Claims 09/2020		1.39
	810506740	Vision Claims 09/2020		0.40
	810506740	Vision Claims 09/2020		0.77
	810506740	Vision Claims 09/2020		36.95
	810506740	Vision Claims 09/2020		18.02
	810506740	Vision Claims 09/2020		59.50
	810506740	Vision Claims 09/2020		0.91
	810506740	Vision Claims 09/2020		8.34
	810506740	Vision Claims 09/2020		65.99
	810506740	Vision Claims 09/2020		307.83
	810506740	Vision Claims 09/2020		22.61
	810506740	Vision Claims 09/2020		3.79
	810506740	Vision Claims 09/2020		0.09
	810506740	Vision Claims 09/2020		0.30
	810506740	Vision Claims 09/2020		7.15
	810506740	Vision Claims 09/2020		0.07
	810506740	Vision Claims 09/2020		86.63
	810506740	Vision Claims 09/2020		0.87
	810506740	Vision Claims 09/2020		26.80
	810506740	Vision Claims 09/2020		41.96
	810506740	Vision Claims 09/2020		55.31
	810506740	Vision Claims 09/2020		0.32
	810506740	Vision Claims 09/2020		27.94
	810506740	Vision Claims 09/2020		0.03
	810506740	Vision Claims 09/2020		0.64
	810506740	Vision Claims 09/2020		4.79
	810506740	Vision Claims 09/2020		28.61
	810506740	Vision Claims 09/2020		7.57
	810506740	Vision Claims 09/2020		44.77
	810506740	Vision Claims 09/2020		20.89
	810506740	Vision Claims 09/2020		0.38
	810506740	Vision Claims 09/2020		41.27
	810506740	Vision Claims 09/2020		0.48
	810506740	Vision Claims 09/2020		130.45
	810506740	Vision Claims 09/2020		2.56
	810506740	Vision Claims 09/2020		21.62
	810506740	Vision Claims 09/2020		98.98
	810506740	Vision Claims 09/2020		23.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	810506740	Vision Claims 09/2020		141.90
	810506740	Vision Claims 09/2020		0.27
	810506740	Vision Claims 09/2020		286.82
	810506740	Vision Claims 09/2020		0.14
	810506740	Vision Claims 09/2020		17.08
	810506740	Vision Claims 09/2020		4.29
	810506740	Vision Claims 09/2020		0.63
	810506740	Vision Claims 09/2020		30.50
	810506740	Vision Claims 09/2020		12.58
	810506740	Vision Claims 09/2020		0.46
	810506740	Vision Claims 09/2020		0.04
	810506740	Vision Claims 09/2020		1.82
	810506740	Vision Claims 09/2020		0.04
	810506740	Vision Claims 09/2020		0.23
	810506740	Vision Claims 09/2020		4.38
	810506740	Vision Claims 09/2020		0.78
	810506740	Vision Claims 09/2020		6.68
	810506740	Vision Claims 09/2020		2.67
			Total for Check Number 3375:	1,711.67
3376	479	Vivint Solar Development,LLC	10/15/2020	
	Refund	Refund on project 744 Oakeeod Ct		300.00
	Refund1	Refund on project 744 Oakeeod Ct		2.52
	Refund2	Refund on project 744 Oakeeod Ct		1.00
			Total for Check Number 3376:	303.52
3377	287	West Coast Code Consultants, Inc.	10/15/2020	
	220-09-155.01	Building Plan Review- Sept 2020		4,250.28
	220-09-155-02	Building- Inspections- Sept 2020		11,760.00
	220-09-155-03	Building Permit Tech Sept 2020		7,040.00
	220-09-155-E360	Building Eprocess 360- Sept 2020		800.00
			Total for Check Number 3377:	23,850.28
3378	210	WGR Southwest, Inc.	10/15/2020	
	24173	MS4 Compliance 08/31/2020*08/03/2020		2,100.00
			Total for Check Number 3378:	2,100.00
3379	317	Zee Medical Service Co.	10/15/2020	
	66272951	First Aid Supplies for City Hall		445.48
	66272952	First Aid Supplies for City Hall		37.14
			Total for Check Number 3379:	482.62
			Total for 10/15/2020:	393,550.07
			Report Total (72 checks):	445,227.54



## MEETING MINUTES

### **SPECIAL MEETING/BUDGET WORKSHOP LIVINGSTON CITY COUNCIL AUGUST 25, 2020**

A Special Meeting/Budget Workshop of the Livingston City Council was held on August 25, 2020, in the Council of Chambers with Mayor Samra presiding.

#### **CALL TO ORDER**

Mayor Samra called the meeting to order at 6:07 p.m.

#### **ROLL CALL**

- Mayor Gurpal Samra
- Mayor Pro-Tem Raul Garcia (via teleconference)
- Council Member Maria Baptista-Soto
- Council Member Juan Aguilar
- Council Member Gagandeep Kang

#### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance to the flag was recited.

#### **CHANGES TO THE AGENDA**

None.

#### **CITIZEN COMMENTS**

Mayor Samra opened Citizen Comments at 6:08 p.m.

Clerk's Notes: Council Member Aguilar stepped out of the Council Chambers at 7:42 p.m. but returned at 7:43 p.m.

Maribel (the last name was not provided) inquired about Main Street's parking lot (between Fiesta Market and True Value). She asked why the City purchased the property and what are the plans for the property. Moreover, Maribel asked what the City is collecting on the 40 acres lease next to the treatment plant. She

also inquired about the barbershop next to the Council Chambers. Maribel asked how much is the City collecting on the rental of the barbershop building. Lastly, she asked for the property's status on North Main St. She stated that her questions led her to believe that Mayor Samra has used his seat for personal gain. Maribel indicated that the City should be profiting from acquisitions instead of handing out favors to friends. She requested that all properties that do not generate revenue or sufficient revenue be liquidated immediately to compensate for the current budget deficit.

Mayor Samra asked Maribel if she would like her questions answered in writing or provided at the next meeting.

Maribel replied that she would like an update at the next meeting.

Mayor Samra closed Citizen Comments at 6:11 p.m., as there were no further comments from the public.

City Manager Ramirez stated that in reference to the property next to the Council Chambers, that building is owned by the City. The tenants have a five-year lease, and he believes they are in their third year of the lease. The City is currently receiving \$500 a month for the building. Moreover, Mr. Ramirez stated that the property on Olive St. has been sold, and they should be closing on the property soon. Mr. Ramirez also addressed the question about the 40 acres by the wastewater treatment plant. He indicated that the property is being leased for alfalfa harvesting. He believes the City receives about eight to ten thousand a year for the leasing of the 40 acres. Lastly, Mr. Ramirez stated that the City purchased the parking lot by Fiesta Market for public parking. Anyone who visits the businesses on Main Street can use the parking lot.

Council Member Kang asked why the City is leasing the 40-acre property at a low-price.

City Manager Ramirez replied that the City came up with the price stated because the lessee harvest and maintains the land. He pointed out that the City is not tied to the lessee, and if there is someone out there that is willing to lease the land at a higher price, they are open to that option.

Council Member Kang noted that land with water is about one thousand dollars an acre. He asked Mr. Ramirez to look into it further. Moreover, Mr. Kang asked how much is the City paying for the Senior Center. He also inquired about the low-price rent on the building next to the Council Chambers.

City Manager Ramirez stated that the City pays one thousand dollars a month for the Senior Center. Moreover, rent arrangements for the building next to the Council Chambers were made before Mr. Ramirez came to Livingston. He stated that there is a contract in place that can't be broken, and the building was rented at a low-price because there were improvements done to the building. He indicated that once the lease is finished or broken, they would look at increasing rent fees.

Council Member Kang informed Mr. Ramirez that he was not trying to blame him; he just wanted to know why the rent was low.

City Manager Ramirez replied that he was just giving some background.

Mayor Samra asked Mr. Ramirez if he can provide some background on how the City acquired the parking lot by True Value.

City Manager Ramirez noted that the property by True Value was acquired because there were issues with the sale of one of the buildings next to it. Litigation was involved, so in order to resolve the dispute and due to the lack of parking spaces downtown, the City stepped in and acquired the property.



Mayor Samra added that the City already owned half of the parking lot before purchasing the rest of the property.

City Manager Ramirez stated, yes.

Mayor Samra stated that it was an extension to the parking lot.

City Manager Ramirez stated that was communicated to him.

Mayor Samra pointed out that the purchase was made for downtown parking, not for anybody in particular.

City Manager Ramirez apologized for not having all of the information. He indicated that he was not in Livingston at the time, but he recalled all of the statements made.

City Manager Ramirez stated that Ms. Baptista inquired about the property between the Dollar Mart and the Clinic. He indicated that the City does not own the property; it is privately owned.

Council Member Kang asked if the taco truck next to the council chambers pays rent to the barbershop or the City.

City Manager Ramirez replied that the taco truck leases the property from the City. They pay \$550.00 a month.

Council Member Kang inquired about the expiration date of the lease.

Mayor Pro-Tem Garcia asked for a copy of the lease agreements for the properties discussed.

City Manager Ramirez stated that he would provide a copy to all council members.

Mayor Pro-Tem Garcia stated that he could not hear anyone in the background speaking about the properties.

City Manager Ramirez stated that they were communicating the information to him.

Council Member Aguilar asked if the Senior Center is being utilized at the moment.

City Manager Ramirez replied that the Senior Center is not currently being used.

Council Member Aguilar asked how long is the lease.

Recreation Superintendent Benoit replied that the Senior Center is used from Monday through Friday from 9:00 a.m. to 1:00 p.m. by the county senior feeding program. She noted that they pay one thousand dollars a month for the facility.

Council Member Aguilar asked if the facility is being used right now.

Recreation Superintendent Benoit replied that the Senior Center is used Monday through Friday from 9:00 a.m. to 1:00 p.m. It is also used by the community to have small meetings. She noted that there are no ongoing community programs other than the feeding program.

Human Resources Coordinator Rasmussen added that the City charges the county \$400.00 per month to use the facility.

Council Member Aguilar asked if anyone can park in the City's parking lot by True Value.

City Manager Ramirez stated that it's a public parking lot so anyone can park there.

## **BUDGET WORKSHOP**

### **1. Proposed Budget Fiscal Year 2020/2021 – Workshop.**

City Manager Ramirez indicated that this is the City's 3<sup>rd</sup> budget workshop. He thanked everyone for their patients. This morning, he communicated to the council that there had been an influx of revenue that was a surprise to the City. The City received a one-time tax benefit from Emerald Textiles equipment and machinery. The second influx of revenue is about \$120,000. The City received this money because the tax returns were pushed out to a later date.

Finance Director Portillo presented the City's proposed budget for the fiscal year 2020/2021.

Contract Planner Hatch provided information about the Community Development Department's budget. He noted that the community development department consists of three related functions which are building, planning, and engineering. Mr. Hatch provided an overview of residential and commercial projects for fiscal year 2020/2021. Moreover, he provided some background and information on the general plan update. Lastly, Mr. Hatch noted that a large revenue source is building permits and plan check fees for new construction. He said that various other permits, including planning permits and engineering permits, generate revenue for the City. The fiscal year 2021 exact numbers result in the income from all fees, covering 89% of the department's anticipated expenditures. He pointed out that there is a moderate amount of general funds that support the department's activities.

City Manager Ramirez added that the permit technician currently works five days a week. However, under the proposed budget, the permit technician workdays would be reduced to three days of the week. He stated that they need to consider updating planning fees.

Council Member Kang asked how much does the City pay for the permit technician's position.

City Manager Ramirez stated that right now, the majority of the projects are moving ahead. He believes that the City can manage to have a permit technician three days out of the week. If the council decides not to reduce the permits technician's workdays, the City would have to use \$49,000.

Council Member Kang stated that before they start cutting positions, they need to look at the City's 40 acres to produce income.

City Manager Ramirez stated that since the 40 acres are part of the wastewater treatment facility, the generated revenues have to go back into the enterprise fund.

Finance Director Portillo added that the community development department is funded on its own, which means that any funds they collect covers all of the expenditures that the department generates. She mentioned that they would be reviewing the user fees and development fees.

Council Member Baptista asked if the \$68,000 is part of the general fund.

Finance Director Portillo replied that those funds are general fund support. She noted that reducing the permit technician hours helps the general fund subsidy from \$130,000 to \$68,000.

Council Member Aguilar asked if the City is looking at raising the impact fees.

Finance Director Portillo replied that impact fees are different.

City Manager Ramirez added that they are looking at the permit fees and planning fees. They use impact fees on specific studies. Impact fees can only be used when upsizing or addressing infrastructure needs. He stated that staff members communicated at one of the workshops that the planning and permit fees need to be updated.

Council Member Kang asked what days of the week would the permit technician work.

City Manager Ramirez stated Monday, Wednesday, and Friday.

Council Member Kang suggested that the permit technician work three days in a row so that person can get a second job.

Finance Director Portillo replied that the reason they contract out is to have the flexibility to reduce or increase hours.

Council Member Aguilar stated that the permit technician's company would have them work at a different City on the days they are not needed.

Council Member Aguilar expressed the importance of looking at the impact fees and permit fees.

Mayor Pro-Tem Garcia asked Randy Hatch if they have considered the road maintenance on the interstate (on Hammett and Campbell) where the truck stop would be placed.

City Manager Ramirez replied that they asked for Measure V Regional Funding money in anticipation of not having the same issues as Winton Parkway. They got the expenditure approved at the last meeting. They are designing and doing a full layout of the intersection on Campbell and Hammett ahead of time. All development in the area would have to do a traffic study, and as part of that study, there is a percentage that the developer is responsible for, they have to pay their fair share towards the improvements.

Contract Planner Hatch added that it's a key requirement of the planning review process of new projects. They are going to look at how they impact the City's existing infrastructure.

Recreation Superintendent Benoit provided information about Parks and Recreation budget. She also discussed the recreation department's responsibilities, challenges, and opportunities. She noted that some of the recreation's challenges are having adequate facilities for the number of participants, covering costs on facility rentals, obtaining reasonable and fair fee increases, and providing quality programming with minimal costs. Moreover, Ms. Benoit noted that the amount of general funds needed for 2021 is \$351,000. She said that the amount increased from last year because everything is getting expensive. Ms. Benoit pointed out that if they were able to raise fees, they would offset the amount needed.

City Manager Ramirez added that recreations part-time employee is not reflected in the next fiscal year budget for recreation. The savings is \$19,000.

Council Member Aguilar asked Ms. Benoit to talk about how Covid-19 has impacted their department and budget.

Recreation Superintendent Benoit stated that Covid-19 has created a situation and has stopped their programs.

Council Member Aguilar mentioned that the Sweet Potato Festival is on the budget. Moreover, he stated that since the City is not having some of the programs, he would like to see a reduction in costs. He asked Ms. Benoit if she is asking for the full amount of some of the programs just in case they can offer them.

Recreation Superintendent Benoit stated yes.

City Manager Ramirez asked Ms. Benoit when does she decide that a program is self-sustaining or not self-sustaining.

Recreation Superintendent Benoit replied that private professors do the programs. They come to an agreement with them and figure out how much they would get paid per hour. Then they work backward to figure out how many students they would need in order to cover their costs and the cost of supervisors. The registration forms or blogs provide the minimum amount of students required for the class to continue. They wait until the last second in hopes that they get a full class.

Council Member Aguilar asked for realistic numbers on the budget since some sports are not going to be held.

Recreation Superintendent Benoit stated that they have soccer year around.

Council Member Aguilar stated that considering the current challenges, he does not believe it is feasible to have two sports simultaneously. Moreover, he pointed out that software supplies are mentioned in the budget.

Recreation Superintendent Benoit replied that the governor stated that everything would be opening up next Friday.

Council Member Aguilar pointed out that considering the Covid-19 numbers, it's unrealistic. He noted that some items should not be on the budget because it is not going to happen.

Recreation Superintendent Benoit stated that when everything is completely finalized, they will be making some adjustments.

Council Member Aguilar stated that since there is a surplus, he would like to see accurate numbers for transparency. Moreover, he expressed his support for recreation and commended recreation staff for doing a good job.

Recreation Superintendent Benoit stated that they have excellent recreation commissioners willing to do fundraisers to help some programs.

Council Member Kang stated that at the last workshop, Toni mentioned that if people couldn't afford a program, she would pay it. He asked for clarification on how it would be paid.

Recreation Superintendent Benoit replied that if someone is struggling, they have some money within their recreation commission. People donate a few hundred dollars when they pass away.

Council Member Kang inquired about the requirements to prove financial hardship.

Recreation Superintendent Benoit stated that they just work with people that are struggling.

Council Member Baptista asked what the role of a part-time/seasonal recreation leader is.

Recreation Superintendent Benoit replied that some are recreation leaders, baseball umpires, basketball referees, lifeguards, soccer referees, and concession workers.

Council Member Baptista inquired about the art project for \$10,000.

Recreation Superintendent Benoit replied that it's for the murals, art on utility boxes, and pop-up art around town.

Council Member Baptista asked if the art projects completed have not been paid.

Recreation Superintendent Benoit replied that they have been paid. She noted that they still need two to three more of pop-up art that the community is requesting.

Council Member Baptista asked if the community requests a pop-up art does the City use recreation funds or private funds.

Recreation Superintendent Benoit replied that a private business owner could apply to have a mural on their wall.

Council Member Aguilar stated that it's essential for the recreation commission to explore fundraising options to offset some revenue.

Public Works Director Chavarria thanked the council and the City Manager for allowing him to continue serving as a Public Works Director for the next three years. Moreover, he provided information about Public Works funds, challenges, goals, and responsibilities. He noted that the public works department is responsible for the City's water systems, wastewater system, storm drain system, parks, streets, landscaping, municipal buildings, City vehicles, and heavy equipment. They also oversee the City's contract for the collection of garbage and recycling materials. Public Works is tied to the general fund, special revenues, and enterprise fund. Lastly, he mentioned that public works challenges are the aging of equipment and infrastructure, street repairs, and new EPA and State Regulations. Mr. Chavarria discussed path improvement, along with the Child Development Center. They are going to be putting new curb gutter sidewalks from Walnut to Dwight and Tehama.

Council Member Aguilar asked if the sidewalk would be nicely done with trees.

Public Works Director Chavarria stated that the project is just for the walking path. However, they can incorporate the trees.

Council Member Aguilar asked if they were going to incorporate crosswalks.

Public Works Director Chavarria stated that they are going to have a lighted crosswalk on Tehama.

Council Member Aguilar noted that there are no crosswalks on Walnut.

Mayor Pro-Tem Garcia inquired about the policies against people driving on the lawns.

Public Works Director Chavarria replied that by putting a sidewalk curb and gutter, it would act as a deterrent. He stated that if they continue to have the issues, they can put a post or chains behind the sidewalk to act as a deterrent.

Mayor Pro-Tem Garcia stated that he mentioned those options. He suggested putting lighting.

Public Works Director Chavarria replied that they would keep his suggestions in mind, especially on the next call for projects (Phase 2).

City Manager Ramirez added that he is working with UC Merced as part of the futuristic lighting institute. Max Foster Park and Arakelian Park are part of the project list. He hopes that they can get some funding for lighting. However, they are going to look at other options in case they don't get the funding.

Public Works Director Chavarria continued with his presentation. He stated that they are going to be asking for CMAQ funding for phase two of the project. They are going to continue the project from Tehama Drive past Trigger. They are going to be doing sidewalks and permanent gutter improvement.

Council Member Kang asked for the cost of watering the basins.

Public Works Director Chavarria replied that he would have to do some research and get back to him.

Council Member Kang asked for a cost estimate on watering the basins.

Public Works Director Chavarria replied that they have meters, so they know what they put out. He stated that he would get back to him.

Council Member Kang asked why the City spends so much money on water when it will rain in November and December. He stated that the grass is going to die either way. He asked for different solutions.

Public Works Director Chavarria replied that in winter and fall, there is not much watering taking place. He mentioned that they would be using surface water during the summer and spring. However, maintenance would need to be provided on the MID canal. He noted that they could allow the parks to go dormant and reduce the water, but the grass would get yellow.

Council Member Baptista inquired about the sprinkler timers and asked Mr. Chavarria to adjust some sprinklers because the water is going to the street. She asked about the watering hours and conserving water.

Public Works Director Chavarria replied that they are not running a large crew. He noted that they are not employing their part-time employees at the level they usually employ them. For that reason, it is tough for the staff to get to everything. Moreover, regarding the sprinkler timers and conserving water, they are going to be more efficient. As part of the lighting and watering evaluation Train conducted, they have implemented a system. It's a satellite system that is

managed from one central location. Irrigation is going to be more efficient. Staff is going to have the ability to lower watering times and detect a leak.

Council Member Aguilar pointed out that the Train system can be remotely controlled.

Public Works Director Chavarria replied yes. He stated that staff is going to be trained to use the system.

Council Member Aguilar asked how long is the street sweeper going to last. He wondered if they need to address the issue.

Public Works Director Chavarria replied yes. He stated that they have stopped making the machine, so parts are hard to find. Mr. Chavarria pointed out that the machine is being repaired at least once a month. He believes that it will need to be replaced by next year.

Council Member Aguilar asked if there is an opportunity out there for equipment like the one they have.

Public Works Director Chavarria replied that there are no diesel machines (street sweeper).

Council Member Aguilar inquired about a whole new street sweeper.

Public Works Director Chavarria replied that there is no diesel-powered machine.

City Manager Ramirez asked Anthony to explain the difference between the CNG and diesel street sweeper.

Public Works Director Chavarria stated that there are no CNG stations near the City. They would have to send a driver every day to Merced or Turlock.

City Manager Ramirez added that they looked at the possibility of getting a PG&E CNG station in Livingston. He also inquired about the cost of getting a CNG station. All costs are prohibitive, and it's not viable.

Jose Moran asked if the data on the maintenance cost for landscaping on parks and basins be provided during an open meeting to the general public.

Clerk's Notes: Council Member Aguilar stepped out of the Council Chambers at 7:42 p.m. but returned at 7:43 p.m.

Public Works Director Chavarria replied yes.

Jose Moran asked if the information would be for all basins or just one basin.

Council Member Kang replied that he wants all of them. Moreover, he asked if they can turn a small basin into a dog park.

Public Works Director Chavarria replied that it would save on irrigation. He stated that maintenance would still be required.

Council Member Kang asked if he could look into it.

Public Works Director Chavarria asked Mr. Kang to be a little more specific on what basin he is looking at using as a dog park.

Council Member Kang stated that he has no basin in mind.

City Manager Ramirez stated that they have looked at different basins.

Council Member Aguilar stated that the dog park discussion needs to be discussed at a recreation meeting.

Public Works Director Chavarria asked if they are looking for a dog park locations or just cost-saving solutions.

Council Member Kang stated that he is looking for cost-saving solutions.

Mayor Samra asked if they would have the information at the next meeting.

Public Works Director Chavarria replied that since they have to look at all the storm drains, it would take him a little more time.

Mayor Samra informed Mr. Moran that the item would be on the agenda.

Council Member Kang stated for the record that he is recusing himself (from the public safety budget portion) due to his brother being a sergeant. He noted that even though he has no personal interest, he would like to recuse himself.

Mayor Samra stated that he would adopt the police budget as a separate action to the rest of the budget.

Council Member Kang stated that he had contacted FPPC to see if he could be involved in the public safety report. Mr. Kang is choosing to recuse himself until he receives a response.

Mayor Samra asked if there would be more presentations after the police department's presentation.

Finance Director Portillo stated that they are going to be discussing the enterprise fund.

Clerk's Notes: Council Member Kang left the Council of Chambers at 7:48 p.m. before the public safety budget was discussed.

Police Chief Soria provided information about the police department's mission, responsibilities, goals, and challenges. The police department is made of two department divisions, which are the operations division and administrative division. Moreover, the police department's goals are traffic education, enforcement, crime suppression, and communication.

Mayor Samra pointed out that the number one complaint he is receiving is people speeding on the streets.

Police Chief Soria noted that by next week they would get the radar trailer out on the streets.

Mayor Samra asked if they were getting a new horse.



Police Chief Soria replied, yes.

Mayor Pro-Tem Garcia asked if a speeder gets pulled over, does the officer have to show the speed radar to the person they stopped.

Police Chief Soria replied that it is not required, but they do it. He pointed out that when they stop a person, they inform the person why they were stopped, and the officer is providing his/her name.

Police Chief Soria continued with his presentation. He noted that the officers' coverage ratio in Livingston is 1.14 per thousand. Mr. Soria compared the ratios with other cities in Merced County. He stated that back in 2010, they had twenty officers and two lieutenants. The City Manager at that time opted to get rid of some positions that they never brought back.

Moreover, Mr. Soria indicated that he has been looking for ways to make money and save more money. They are at the max of fees they can charge. He pointed out that they need more officers, and eventually, they are going to need to address the issue.

Mayor Samra reiterated that in 2010 they had more officers, but due to the economy, they reduced officers. He noted that they are about average for the county. However, Mr. Samra indicated that they need to add more officers. He said that staff members are going to have to look at how to increase revenue. He noted that they need to get a good development plan.

City Manager Ramirez stated that there are a few things that they can do. He asked Mr. Soria if they worked with the bargaining groups to switch the current schedule to a 5/8<sup>th</sup> schedule. That would give them three officers almost every day, except for one day. As far as solutions to bring in more revenue, he noted that they could look at public safety measures. He pointed out that they are still trying to work with Foster Farms on the point of sale because that would give them a big boost.

Mayor Samra stated that there needs to be more understanding by the community on how the money is being used.

Council Member Aguilar expressed the importance of hiring more officers in the future. He wants them to be more creative when it comes to funding the positions. He indicated that he likes the policing approach that Mr. Soria is taking. Moreover, Mr. Aguilar noted that they need to look at increasing the impact fees. He asked Mr. Soria if crime and calls have increased or decreased. He also asked Mr. Soria if there were other underlying issues out there.

Police Chief Soria indicated that domestic violence cases have gone up. They have also had some shootings.

Council Member Aguilar expressed the importance of public safety in the community. He asked if the traffic committee is still active.

Police Chief Soria stated, yes.

Council Member Aguilar stated that it would be a good idea to take advantage of the traffic committee to prevent traffic situations.

City Manager Ramirez shared that in 2011 they started dispatch services to outside agencies. Right now, they can provide services to at least one more community.

Council Member Baptista inquired about the \$96,750 proposal for special projects.

Finance Director Portillo replied that the \$95,000 would be allocated to repairs of the police department. They have been trying to get the project completed for the past six months.

Police Chief Soria indicated that they need to get a new roof because patching up the roof has not been working.

Council Member Baptista inquired about the development impact fees for facilities and maintenance. She asked if those funds are included in the repairs.

Finance Director Portillo stated no. She noted that impact fees could only be used for the growth of the population.

Mayor Pro-Tem Garcia stated that the City Manager mentioned going back to the bargaining groups so that the police department can go back to an eight schedule. He said that they have to consider time off, sick time, and vacation time when they put three officers on a schedule. If they go to an eight schedule, it's going to create more overtime. Moreover, he thanked the Police Chief for addressing the issues that he brought up.

Mayor Samra asked the City Manager, Finance Director, and Chief of Police to give the council projections of the eight schedule option. He asked for an analysis.

Police Chief Soria clarified that it's not an MOU issue.

Mayor Samra stated outside MOU.

Mayor Pro-Tem Garcia asked if the officers are at a 12 schedule.

Police Chief Soria stated that they are still on a 12 schedule because officers are on leave, but they will go back to a 4/10 schedule when they come back. He noted that they have two squads, one squad is on a 4/10 schedule because they have sufficient officers in that squad.

Mayor Samra asked if Council Member Kang was on the phone.

Clerk's Notes: There was no response from Council Member Kang.

Finance Director Portillo noted that at the last workshop of August 6<sup>th</sup>, a question was brought up regarding the amount collected through county property taxes that are allocated to the fire department. Moreover, Ms. Portillo discussed the fire department's revenue. She noted that in 2020/2021, they are projecting property taxes dedicated or collected for the fire department to be on the \$750,000 projection. It is based on the property tax assessment values of homes.

Clerk's Notes: Council Member Kang returned after the action was taken at 8:22 p.m. by teleconference.

City Manager Ramirez added that a substantial amount of revenue is being generated and provided for the fire department, which is currently going to the county. He would like to get direction from the council at an appropriate time to look at an analysis or study that looks at the viability of providing an in-house fire department.

Mayor Samra stated that he and the City Manager have been working on this matter for a while. Each year the City's allocation increases, but they still have one firefighter and volunteers. Mr. Samra stated that they are pretty much subsidizing the county on their services. He said that they need to get a good analysis to see if they can do the fire department in-house.

City Manager Ramirez stated that he and Council Member Aguilar had discussed the possibility of hiring a part-time chief and part-time building official.

Council Member Aguilar pointed out that the revenues that are given to the county are going up each year. There will be a point where it is more cost-effective for the City to have its own fire department. Mr. Aguilar noted that they have done a lot of leg work and have gathered information. Moreover, he said that in a couple of months, they are going to have to do an analysis and discuss the option of an in-house fire department. They also need to work with the county regarding the tax revenue. Lastly, Mr. Aguilar inquired about the property being sold that is going to provide revenue to the fire department.

Finance Director Portillo replied that back in 2017-2018, they sold the property on Tehama Dr. and collected \$250,000, which was put on the reserves. The property on Olive Street has been on the market for \$165,000. The City has not received the funds for the property on Olive Street.

Council Member Aguilar asked if the Olive Street's funds would be added to the fire station capital fund.

Finance Director Portillo stated yes.

Council Member Aguilar pointed out that sooner or later, they are going to need an assessment. He suggested having meetings with the other fire departments and cities. He suggested getting a quote from Cal-Fire.

City Manager Ramirez stated that they would be getting proposals to incorporate a complete synopsis of what the community needs and bring it to the council.

Mayor Pro-Tem Garcia thanked Mr. Aguilar for pushing the issue. He agrees that they need to do a study as soon as possible.

Council Member Baptista asked if the fire protection impact fees go towards the new fire station capital fund.

Finance Director Portillo replied that any items that they can justify as new development or growth from the population could definitely be pulled to the project.

Finance Director Portillo continued with her presentation. She pointed out that they have a budget called a free fundamental budget, where they saw revenue spending higher than the previous years. They made adjustments to expenses. She provided a 5-year budget forecast. Ms. Portillo stated that they are going to see the expenditures outpacing the revenues throughout the next five fiscal years. When the expenditures grow, the City will have to tap into the reserves, and at some point, the City will deplete the 2.7 million dollars in the reserves.

Moreover, Ms. Portillo provided a summary of the general fund, which showed a surplus/deficit of \$279,553. Ms. Portillo provided two recommendations on what can be done to balance the budget. The first option is freezing vacant positions, implementing furloughs, looking at user fees, and organizational restructure. The second option is to use the one-time sales tax revenue,

freeze vacant positions, look into the user fees, and organizational restructure. She summarized how the general plan would be balanced.

City Manager Ramirez added that they would be prudent when moving forward to next year because they anticipate a decrease, so they are doing everything they can now in preparation for next year.

Mayor Samra pointed out that he does not believe the \$244,000 is there and doesn't know how much the City would get or what will happen. He noted that there is not much cushion. He agrees to the freezing of positions because they do not want to lay off people.

Finance Director Portillo continued with the enterprise fund presentation. She went over the water, wastewater, sanitation revenue requirements, and the balancing of the enterprise fund. She pointed out that leaving the rates at the current level would prevent the City from doing any of the projects scheduled to be paid by the water fund.

City Manager Ramirez added that future projects are tied to compliance with the state.

Finance Director Portillo pointed out that by leaving the wastewater rate the same, the expenses will outpace the wastewater fund starting year 2021. She noted that the City has a bond in which the City is required to collect certain levels of revenue. In 2021/2022, the City would be out of compliance with the rating agencies and bond contingencies. She expressed the importance of keeping up the pace and meeting the revenue requirements of the operating expenditures, debt service, contingencies, and any other projects. Moreover, in 2021, the sanitation fund would come very close to the revenue and expenditures if the rates stay the same. In 2022 they will start seeing the gap between the revenues collected and cost. She pointed out that the sanitation revenue is provided by a contract. If the rates don't keep up with the contract terms, the City won't meet the expenses or the levels of expenditures by the money being collected from services.

City Manager Ramirez pointed out that several users owe quite a bit of money because they are not cutting utilities or charging late fees. He noted that staff recommends that the council look at adopting the rates starting January 1, 2021.

Finance Director Portillo pointed out that in order for the City to meet the January 1, 2021 implementation of the rates in the rate study, they have to start next week. She provided the timeline of the rate implementation. Moreover, she pointed out that to balance the enterprise fund, they recommend applying the recommended rates in January 2021, starting a new study early, and freezing vacant positions.

Council Member Aguilar asked if the utility increase has to be adopted or voted at the next meeting.

City Manager Ramirez replied that they would be sending out the notices if the council approves it at the next meeting.

Council Member Aguilar went over the rate implementation timeline. He asked when the council would vote on the rate implementation.

City Manager Ramirez replied on October 20<sup>th</sup>.

Council Member Aguilar went over the staff members' recommendations to balance the enterprise fund.

Mayor Pro-Tem Garcia asked Ms. Portillo if the recommendation of freezing positions still the same as the last meeting.

Finance Director Portillo stated yes.

Mayor Pro-Tem Garcia asked if the City is still looking at freezing positions even though it received unexpected funds.

City Manager Ramirez stated that the difference between the last recommendations to the current recommendation is the number of freezing positions. They were also looking at furloughs or a five percent cut. Now that there is an influx of money, the furloughs and the five percent cuts are being set aside.

Mayor Pro-Tem Garcia stated that they are never going to get staff back if they freeze positions. He noted that the City was growing and wondered why they want to freeze police positions. Mr. Garcia pointed out that they should not freeze any positions at this time. He noted that by not letting the police department grow, it would make it harder for the Police Chief. He asked Mr. Ramirez how the City is going to grow with fewer officers on the street.

City Manager Ramirez noted that the recommendations are from him and staff members. He said that the council would have to make the hard decision on deciding what they want to do. Mr. Ramirez noted that he believes in his police department. Moreover, he indicated that the City is at an unprecedented time, so they are trying to be frugal and conservative in fiscal policy. He stated that the City could certainly hire people, but then they will have to go through the process of letting people go. Mr. Ramirez noted that the council is the policymaker, and they need to make a decision. He recommends that they freeze positions, and they wait to see how the overall outlook would look next year.

Mayor Pro-Tem Garcia recommended that they don't freeze positions.

Mayor Samra stated that they would present the budget at the next meeting, and the council can vote as they wish.

Council Member Aguilar thanked staff members for their hard work on preparing the proposed budget. He noted that all council members are advocating for what they think is right for the community.

## **ADJOURNMENT**

The special meeting was adjourned by consensus at 9:28 p.m.

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Deputy City Clerk of the City of Livingston

APPROVED:

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Mayor or Mayor ProTempore

*The written meeting minutes reflect a summary of specific actions taken by the City Council. They do not necessarily reflect all of the comments or dialogue leading up to the action. All meetings are digitally recorded and are an official record of the meeting's proceedings. Digitally recorded verbatim minutes are available, upon request, and may be obtained at Livingston City Hall.*



## **MEETING MINUTES**

### **REGULAR MEETING LIVINGSTON CITY COUNCIL SEPTEMBER 1, 2020**

A Regular Meeting of the Livingston City Council was held on September 1, 2020, in the City Council Chambers with Mayor Samra presiding.

#### **REGULAR MEETING**

Mayor Samra called the meeting to order at 7:06 p.m.

#### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance to the flag was recited.

#### **ROLL CALL**

- Mayor Gurpal Samra
- Mayor Pro-Tem Raul Garcia (via Teleconference)
- Council Member Maria Baptista
- Council Member Juan Aguilar
- Council Member Gagandeep Kang

#### **CHANGES TO THE AGENDA**

None.

#### **ANNOUNCEMENTS AND REPORTS**

Supervisor Rodrigo Espinoza Announcements and Reports.

None.

City Staff Announcements and Reports.

None.

## City Manager Announcements and Reports.

City Manager Ramirez stated that he has been working closely with the Village Apartments. A workshop was done regarding the Swainson's hawk issue. The council gave direction to Mr. Ramirez to work with the project owners. After extensive talk and education, the project owners decided to elevate their negative declaration to a full EIR. The project owners are making contact with the base camp environment to initiate the full EIR. After the EIR is completed, they will be coming back to the council, and at that time, they will have to come up with the findings for an exception and further direction. Moreover, he made the council aware that Monica sent them a copy of the letter received from Livingston Community Health regarding vaping and tobacco use.

## City Council Members' Announcements and Reports.

Council Member Baptista pointed out that the census numbers are meager. She asked the council what they are doing. Ms. Baptista stated that she has gone out and spoken to some of the farmers, packing sheds, and have handed out flyers. She has also gone to church services to make announcements of the census. She asked why they were not more aggressive from the beginning.

City Manager Ramirez stated that from the onset, they had their Representative Patricia Ramos come to the City about two to three times to put together a complete count committee, but it never materialized. So they went to the next step, which was to use the social media platform. They received bingo sets from the Latino Community Foundation. He said that he asked for materials, posters, shirts, and trinkets to entice people and hand it out to different organizations. He noted that they had Ms. Ramos come back to provide more information on the census. The City continues to use social media platforms. He pointed out that a caravan was done as well.

Council Member Aguilar stated that there is more they can do with the census. He noted that the census percentages are concerning. He informed Ms. Baptista that he is willing to work with her if she decides to do the caravan again.

Council Member Baptista stated that all of the council need to step up. She pointed out that they only have one month to make residents aware that they need to count themselves in the census.

## Mayor's Announcements and Reports

Mayor Samra gave his condolences to Anthony Chavarria's family. He noted that Mr. Chavarria's mother passed away today.

## **CITIZEN COMMENTS**

Mayor Samra opened Citizen Comments at 7:17 p.m.

Michelle (did not provide her last name) stated that certain officials recuse themselves of certain decisions due to a conflict of interest. She noted that Council Member Aguilar has not recused himself of any decisions regarding the fire department. Michelle asked Mr. Aguilar if he is a volunteer firefighter for Merced County and asked why he would not rescues himself. Moreover, she stated that the City Manager wants to save money by putting the resident's safety on the back burner. Michelle also noted that there have been multiple shootings this year, with three occurring in the last 30 days. According to California transparency, she stated that the City Manager reported a quarter-million dollars in salary and benefits for the year 2018. She said that if the council wants to save money, they should look into the City Manager's contract. Lastly, she indicated that the officers are overworked and understaffed. She asked the Police



Chief if he needs the positions that the council is trying to freeze. She asked the Mayor and Council to please review the general budget before approving it.

Council Member Aguilar pointed out that he is not an employee and has no financial interest in the City. He noted that he is a paid-on-call firefighter for the Merced County Fire Department.

City Manager Ramirez stated that as it relates to his contract, that is up to the council to decide. In regards to the general fund, they are making recommendations, but the council has the option of taking a different direction. Moreover, in relation to the shootings, they are doing everything they can to balance the department's safety and financial well-being.

Police Chief Soria stated that he would take them back right now. He said that it would help contain crime.

Council Member Kang asked how many officers do they have working.

Police Chief Soria stated that the average is two.

Council Member Kang stated that while one officer is taking a person to jail, one officer is left.

Police Chief Soria stated, yes.

Mayor Samra closed Citizen Comments at 7:22 p.m., as there were no further comments from the public.

#### **CONSENT AGENDA**

1. Approval of Warrant Register Dated August 27, 2020.
2. Approval of Minutes of Meeting Held on July 7, 2020.
3. Approval of Minutes of Meeting Held on August 4, 2020.
4. Approval of Minutes of Meeting Held on August 6, 2020.

Motion: M/S Aguilar/Garcia to approve the Consent Agenda. The motion carried 5-0-0 by the following roll call vote:

AYES: Council Members: Samra, Kang, Baptista, Garcia, and Aguilar  
NOES: Council Members: None  
ABSENT: Council Members: None

#### **DISCUSSION AND POTENTIAL ACTION ITEMS**

5. Resolution Adopting the Budget and Appropriating Revenue for Fiscal Year 2020/21 and Setting the GANN Appropriation Limits for Fiscal Year 2020/21.

City Manager Ramirez stated that they are going to go over the procedures and then give some direction.

Finance Director Portillo stated that they sectioned the budget into two parts. The first part is public safety.

City Manager Ramirez stated that they are going to do the police department's budget review first.

Council Member Kang stated that he would like to recuse himself from the public safety budget review because his brother is a sergeant.

Clerk's Notes: Council Member Kang left the Council of Chambers at 7:27 p.m. before the public safety budget was discussed.

Finance Director Portillo introduced the public safety budget.

Council Member Aguilar asked how many police positions is the City going to freeze.

Finance Director Portillo replied that it would be one police officer, one dispatcher, and a Captain position.

Council Member Aguilar noted that there are concerns due to the current environment and increase of shootings. He indicated that the City needs to have more bodies patrolling. Mr. Aguilar stated that they don't want to land on a deficit and start laying off people or reduce programs. He said that the council could work with the Police Chief and City Manager to develop a plan of action.

Council Member Baptista stated that in the past, there has been a trend that once they freeze a position, it never comes back. She noted that there has to be some incentive for the officers to stay in Livingston; otherwise, they will leave. Ms. Baptista stated that they could help support younger officers who come into Livingston and have them trained.

Mayor Pro-Tem Garcia agreed with Mr. Aguilar and Ms. Baptista. He asked what the word freeze means to Ms. Portillo and Mr. Ramirez.

City Manager Ramirez replied that the freezing of positions is referenced to this fiscal year. It would not carry on to the next fiscal year. He stated that if the council is looking at making some police department adjustments by hiring, they would have to bring funds from other parts of the general budget to balance the budget.

Mayor Pro-Tem Garcia asked Mr. Ramirez if they have thought about reserved officers since they don't get paid in the City.

City Manager Ramirez stated that was correct.

Mayor Pro-Tem Garcia stated that it would be good savings. He suggested a part-time police officer.

Police Chief Soria stated that he would definitely bring in reserves. He noted that he has a few applicants, and with the approval of the City Manager, he can start the recruitment process.

City Manager Ramirez asked Mr. Soria what else would he need.

Police Chief Soria stated that they are okay with the equipment they have right now for this year and probably next year. After that, they are probably going to be adding new vehicles to the budget. He indicated that they need one vehicle right away. Mr. Soria also noted that they are up to par on the officer's equipment.

Mayor Pro-Tem Garcia stated that there would be two officers going to one call instead of one officer by having reserves.

Mayor Samra stated that they would all like to hire more officers, but is not sure if he wants to hire more officers at this time. He likes the reserve program idea. Moreover, concerning the incentive question from Ms. Baptista, Mr. Samra noted that they did give a little raise to the employees, including the officers, to better support themselves and chose the City. He pointed out that the council does do everything they can to support their officers. Lastly, Mr. Samra mentioned that the shootings are a concern, but he is unsure if another officer would help. He pointed out that all cities have seen an increase in shootings.

Council Member Baptista pointed out that most people committing crimes in the City are from out of town. Moreover, she expressed the need for another officer.

Mayor Samra replied that he is not saying that they will not hire officers. However, he is looking at what the budget can support. Mr. Samra stated that the reserve program is an excellent idea. He pointed out that he is the number one supporter of public safety. Mr. Samra indicated that the revenue has not kept up with expenses. He said that they need to work on promoting economic growth. Moreover, Mr. Samra indicated that he would like the City to have their own professional fire department one day. Lastly, he stated that he would like to make a motion to give staff direction to work on the reserve program.

Council Member Aguilar noted that the reserve program is a temporary solution. He stated that with some kind of incentive or pay, they could attract and retain officers. Moreover, Mr. Aguilar praised Mr. Soria for the community policing. Lastly, he pointed out that the City needs more officers. He suggested they have some sort of plan of action in order soon.

Mayor Samra asked if an officer leaves are they able to fill that position.

Finance Director Portillo stated yes. She said that they are only freezing the positions that are currently vacant.

Mayor Samra stated that freezing means that they will not be hiring any new officers at this time.

Mayor Samra opened Public Comments at 7:59 p.m.

Steve Reynolds inquired about the property in Olive. He asked if the City has received funds for that property.

City Manager Ramirez replied that the Olive property was explicitly designated for the fire department. Any funds generated from that property are going to be allocated to the fire department. He indicated that the property has been sold and is currently in escrow.

Steve Reynolds stated that the property was sold seven months ago.

City Manager Ramirez replied yes. He stated that it is taking so long because someone else purchased the property, but it didn't close escrow, so it was sold again, and there were some negotiations.

Jose Moran, P.O. Box 847, asked if the City has considered a patrol volunteer program and inquired about the cost. He also asked how much would a part-time officer cost. Mr. Moran noted

that safety is a priority for everyone, but they need to be fiscally responsible. Moreover, he asked Mr. Soria if they would provide professional service to residents in Livingston. He also stated that they need to consider how much of a difference it would make if they hire another officer.

Police Chief Soria stated that they do have a volunteer program. He noted that they have two elderly volunteers, so they have told them to stay home because they don't want to risk their health. Moreover, Mr. Soria stated that adding another officer won't hurt.

Jose Moran asked what would be the cost of a part-time officer.

Finance Director Portillo stated that a full-time officer with benefits is about \$90,000 to \$95,000 a year. A part-time officer would be about \$35,000 to \$40,000.

Mayor Pro-Tem Garcia stated that in regard to Mr. Moran's question about what difference one officer would make on the street. He said that when they pick up the phone and dial 911 for assistance, that can make a difference.

Julio Valadez asked if officers would do more over time if they didn't hire an additional officer. He also wondered if over-time would cost more than hiring another officer.

Police Chief Soria stated that their over-time would reduce.

Julio Valadez asked if over-time would cost more than hiring another officer.

Mayor Samra asked how much is the police department budgeting on over-time for this year.

Finance Director Portillo replied that within the general fund, it is \$125,000.

Mayor Samra stated that if they hire another officer, they would still have over-time.

Police Chief Soria stated that over-time would reduce. However, they will have to pay for overtime because the officers can be called to court, special events, or have to cover someone else. He pointed out that there is always going to be over-time.

Julio Valadez asked if it was \$125,000 for the whole City.

Finance Director Portillo stated that it's for the police department.

Julio Valadez asked what is the cost to have a full-time officer.

Finance Director Portillo stated that it's about \$90,000 to \$95,000.

Julio Valadez asked what the recommended ratio of officers to the population is.

Finance Director Portillo replied that the ratio is 1.5 officers per thousand, and the current rate is 1.15.

Mayor Samra asked Ms. Portillo if she could read the other cities' ratio.

Finance Director Portillo read the ratios for Los Banos, Merced, Turlock, and Atwater.

Julio Valadez stated that the City is on average. He asked if they know of any police officers interested in the reserve program.

Mayor Samra replied that after the budget, the Police Chief and City Manager are going to bring a proposal for an unpaid reserve program.

Julio Valadez asked if they know of any officers interested in the program.

Police Chief Soria stated that the two reserves officers have other jobs. They have to put in 16 hours a month. They are not interested in a full-time job or to get paid.

Julio Valadez asked if officers would be interested in doing the program if they make it widely available.

Police Chief Soria stated, yes. He said that they have a few applications from reserve officers waiting to go through the process.

Julio Valadez stated that the City needs to do what it can to have the right amount of officers. He said that this week a 10 to 11-year-old boy got jumped while walking with his two sisters. There was no report done because they did not feel that anything would be done about it.

Leticia Vasquez asked the Police Chief if the officers are working eight-hour shifts or twelve-hour shifts. Moreover, she stated that two recommendations were provided, one from August 6th and the other from August 25th, and asked which recommendation the council would choose.

Finance Director Portillo replied that on the August 6th proposal, the City recommended implementing furloughs, freezing positions, looking into user fees, and organizational restructuring. During workshop no. 3 on August 25th, the furlough option was no longer an option. Instead, they are using a one-time fund from sales tax to balance the budget. Also, freezing vacant positions is still part of staff recommendation along with user fees and organizational restructure. She pointed out that the difference is that they are no longer proposing to implement furloughs on city staff.

Mike Mendoza stated that a full-time officer costs \$95,000 per year. He noted that with 14 thousand residents, including children, that equals about seven dollars per resident. Mr. Mendoza said that he has five people in his household, and \$35.00 a year is okay with him. He would pay the money for an extra officer to protect people and towns.

Police Chief Soria stated that they run a 4/10<sup>th</sup> shift. Officers work four days and are off for three days. He noted that it's in their contract so they can't deviate unless they go below twelve officers, and then they can go to a 5/8<sup>th</sup> schedule. Mr. Soria pointed out that one squad is at a 12 shift because they had officers on leave. He indicated that they just got one officer back, and the other officer is coming back in a few weeks. Both squads will be going back to the 4/10<sup>th</sup> schedule.

Mayor Samra stated that in regards to Mr. Mendoza's suggestion on paying additional money, the only way the City can do that is to do some type of sales tax or per property type thing that requires elections.

Mayor Samra closed Public Comments at 8:22 p.m., as there were no further comments from the public.

Council Member Aguilar asked if they are voting on the section separately from the rest of the budget.

Finance Director Portillo stated yes. She noted that the council would be voting in sections.

Mayor Samra stated that they would go ahead and adopt the police department's budget.

Council Member Aguilar asked if they would have something stated that they need a plan of action for the reserve program and analysis of having a part-time person versus over-time.

Mayor Samra stated that they should go ahead and pass the police department's budget portion with the conditions.

Council Member Baptista asked for clarification on how it's being broken down.

Mayor Pro-Tem Garcia stated that he does not agree on adopting this part of the budget right now without seeing all the numbers on paper.

Council Member Aguilar asked if there would be a problem if they hold off on this portion (police department budget) in order to get an analysis at the next meeting and move forward with the rest of the budget. He asked if the budget needs to be passed as a whole in one meeting.

Finance Director Portillo replied that the fiscal year started on July 1<sup>st</sup>. The City is two months into the fiscal year, and they need a guiding document to move forward with many of the other projects they have included in the budget. If they don't have a document approved by the council, they are unable to move forward. Moreover, she stated that the analysis would take some time, and they don't want to delay much farther the adoption of the budget. However, she said that the council could adopt the budget and then staff members would return with the analysis. At that point, the council can recommend using additional funds from the general fund, or staff could come back with a recommendation of identified funding.

Council Member Aguilar asked if the budget document can be changed after they approve it.

Finance Director Portillo stated yes. She noted that they could amend the document.

Council Member Aguilar verified that they could change the police budget at a later time. He also clarified that staff recommend the council to pass the budget now so that projects could move forward.

Finance Director Portillo stated yes.

Mayor Samra made a motion to adopt the public safety budget as proposed by staff with the condition of having staff come back to them with choices for additional reserve officers or part-time officers, and with other recommendations.

Council Member Aguilar stated that he second it with a clear understanding that they want the requested information to be provided to them as soon as possible. Based on discussions, he believes that most of the council are interested in seeing the numbers and having a reserve program and hiring a part-time police officer. Mr. Aguilar made sure that the public safety budget can be changed in the future based on what information is provided. He pointed out that they need to pass the item for other businesses to continue in this department.

Council Member Baptista asked if freezing of the vacant positions is part of the public safety budget motion.

Mayor Samra stated, yes.

Council Member Aguilar asked Ms. Baptista if she wanted to make a change to the motion. He informed her that this is her opportunity to voice her concerns.

Council Member Baptista noted that they are currently not in a position to hire, so it does not make sense to freeze positions if they are not going to hire.

Mayor Samra stated that the motion simply says that they are passing the budget, and then staff members will make recommendations to them. They can accept the recommendations to leave the document as is.

Motion: M/S Samra/Aguilar to adopt Resolution No. 2020-54, Adopting the Public Safety Funds for Fiscal Year 2020/2021. The motion carried 3-1-0-1 by the following roll call vote:

AYES:	Council Members:	Baptista, Aguilar, and Samra
NOES:	Council Members:	Mayor Pro-Tem Garcia
ABSENT:	Council Members:	None
ABSTAIN:	Council Members:	Council Member Kang

Clerk's Notes: Council Member Kang returned after the action was taken at 8:33p.m.

Finance Director Portillo introduced the second section of the budget, which is the administration budget. It encompasses elected officials, human resources, City Manager, City Clerk, finance department, recreation department, public works department, community development department, and engineering. Staff provided two recommendations in order to balance the general fund budget. The first recommendation presented on workshop two on August 6<sup>th</sup> recommended the freezing of vacant positions, furloughs, looking at user fees (recreation), and organizational restructure. The second recommendation presented on workshop three on August 25<sup>th</sup> recommended using the one-time sales tax, freeze vacant positions (police, recreation, and public works), looking at user fees (recreation), and organizational restructures.

Council Member Aguilar mentioned that it is a challenging situation to freeze position and increase user fees. He stated that they are trying to stay hopeful that things will turn around, but they are financially responsible.

Council Member Kang stated that they mentioned cutting hours from the planner or building technician at the last workshop. He asked if they are still considering cutting hours on the planner or building technician.

Finance Director Portillo mentioned that it is part of the community development budget. It has already been budgeted into the community development budget.

Council Member Kang inquired about funds that recreation is not using. He asked if the department is going to be \$70,000 or \$80,000 in surplus.

Finance Director Portillo stated that they would not be in a surplus.

Council Member Kang asked where the \$50,000 for the sweet potato festival is going to be placed.

Finance Director Portillo replied that she believes that it is part of the \$73,000 that will be reduced from that budget, and it won't cost the general fund.

City Manager Ramirez stated that when they plan a specific event, they have a revenue-generating component. He inquired about the sweet potato festival.

Clerk's Notes: Council Member Aguilar left the Council Chambers at 8:42 p.m. and returned at 8:44 p.m.

Recreation Superintendent Benoit replied that it was removed from the budget. The only thing that was not removed from the current budget was the expense side. She noted that the only true savings would be the sweet potato festival.

Council Member Baptista asked if the increase of recreation fees are going to be presented to them at a later time.

Recreation Superintendent Benoit replied that around January, they would try to bring a recommendation for increases. She stated that the item was brought up at a previous meeting, and it did not turn out to be a positive meeting because of the elections coming up. She noted that people were not for having any increases.

Council Member Aguilar noted that they discussed the increase of fees in the past but clarified that, it is not about an election. He stated that he is a big supporter of recreation, and he believes every child should have an opportunity to participate. Mr. Aguilar mentioned that times are different, and sometimes they need to consider other options to benefit the whole City and its operation. He is open to increasing fees on outsiders. Moreover, Mr. Aguilar stated that people in the community are saying that the council wanted to cut programs or the recreation budget; he noted that he does not recall ever voicing that information. He suggested that they get a part-time grant writer to look for financial opportunities.

Mayor Samra opened Public Comments at 8:47 p.m.

Wapinder Kang pointed out that it would be more beneficial for the City to discuss numbers before approving the budget than discussing numbers and raises after the budget has been approved. That way, they know what their income would be. He pointed out that he is not for cutting positions because they are trying to grow the town, and if they get rid of certain positions, it will slow the process down, and it would not be good for the City. He mentioned that they need to look at other resources.

Jason Roth asked what the cost comparisons of surrounding cities are and how does it differ.

Mayor Samra asked Mr. Roth if he is asking about recreation costs.

Jason Roth said, yes.

Recreation Superintendent Benoit replied that they surveyed all the surrounding areas. In that survey, they were thirty to fifty percent lower than all the surrounding areas.



Jason Roth thanked Ms. Benoit for her answer. He noted that Livingston has room to grow and expand its fees.

Jose Moran, P.O. Box 847, asked what was the previous fiscal budget for the recreation department compared to the current fiscal budget. He also asked if the current part-time position in recreation is vacant. Mr. Moran believes that the recreation department offers great service to the community, and it's an investment for the kids in the community.

Finance Director Portillo replied that last year's expenditures for the recreation program were \$532,000. This year's expenditures are \$485,000. She noted that revenues are not being collected since the programs are at a stop. However, expenditures are still stagnant because they still have to pay for the facilities, maintenance, and personnel. Moreover, Ms. Portillo pointed out that the position that they want to freeze is vacant.

Wapinder Kang asked when was the last time the position was filled.

Recreation Superintendent Benoit replied that the employee left when City Hall shut down due to Covid-19. She noted that the employee was a student and was working part-time.

Council Member Aguilar pointed out that the sweet potato festival is still in the budget.

Finance Director Portillo replied that the expenditure part is still reflected as an expense.

Wapinder Kang stated that he did not get his question answered.

Mayor Samra asked Wapinder Kang to repeat the question.

Wapinder Kang inquired about the increase of fees and asked why they would budget for something that has already passed. He asked when was the last time the part-time position in recreation was filled.

Recreation Superintendent Benoit replied that the part-time position was filled until mid-March.

Wapinder Kang asked if they have the books to prove it.

Recreation Superintendent Benoit replied yes.

Wapinder Kang asked if they are planning on raising the fees.

Mayor Samra replied that staff members have not proposed new fees.

Wapinder Kang stated that he thought it was brought up to the council once before.

Recreation Superintendent Benoit stated that everything across the board was going to increase to a reasonable amount.

Wapinder Kang stated that he would like an exact dollar amount.

Recreation Superintendent Benoit replied that it would be an amount that the council approves.

Wapinder Kang asked who would make the recommendation.

Recreation Superintendent Benoit replied that the recreation commission would make the recommendation.

Wapinder Kang mentioned that all council members are for raising fees. He asked if there was any way to start the process as soon as possible to see how much money would be generated.

Recreation Superintendent Benoit replied that they have the information ready; they are just waiting for the proper time to bring it to the council.

Wapinder Kang asked if it can be put on next week's agenda.

Leticia Vasquez verified if they are proposing to freeze the part-time position that was filled in March. She asked what the other recommendations are.

Finance Director Portillo replied that besides the freezing of the positions that are currently vacant, they proposed to balance the general fund budget by using the one-time sales tax fund. They recommend looking into the user fees (recreation and community development fees), which will come to the council for review and approval. The last item they are recommending is organizational restructures.

Gabriel Salazar stated that the best decision is to freeze positions and possibly use the one-time sales tax funds. He does not believe it is an excellent time to raise fees for Parks and Recreation.

Julio Valadez agrees that the recreation department should have the most funds to keep kids off the streets. He said that if kids are kept busy, they will not get in trouble because they are involved in a recreation activity. Mr. Valadez believes recreation should have more funding available to them. Moreover, he shared how recreation helped his son. Lastly, he mentioned that Livingston should not compare its fees to Modesto, Turlock, or other cities with a higher income level.

Leticia Vasquez stated that she is a mental health therapist and has worked with kids. She noted that many kids have been involved in recreational activities, and feedback shows that the program is meaningful because they build relationships.

Julio Valadez thanked the council for allowing Ms. Vasquez to speak. He shared that his son has missed much social interaction because of his situation. He noted that his son is physically and medically okay now, but mentally that is where their issues are at the moment.

Jose Moran noted that ninety percent of the kids are on free meals, which means they are low income. He said that the council should consider the information when they think about raising the fees.

Mayor Samra closed Public Comments at 9:07 p.m., as there were no further comments from the public.

Council Member Baptista showed her appreciation to the recreation department for the programs and events they provide. She noted that they all need to get together to help the recreation department generate funds through sponsorships and donations. Ms. Baptista believes that they need to work with the schools because the recreation department pays for some of the facility rentals. She expressed the importance of the community supporting the recreation department. Moreover, Ms. Baptista stated that she is for raising recreation fees. Furthermore, she would like

to see the youth volunteer in part-time positions and seasonal recreation positions. She said that they need parents to step up and be coaches.

Council Member Aguilar asked if this motion includes the workshop recommendation for user fees and recreation increases.

Finance Director Portillo stated that they are asking for the green light to bring back this item to look into the user fees for recreation.

Council Member Kang asked if the company is okay with cutting the permit technician's hours.

Finance Director Portillo stated that the City has a contract with the company, so it has flexibility. The contract says that if there is not enough funds available, the City can make adjustments to the hours.

Council Member Kang stated that if they cut the permit technician's hours and the company decides to leave, what are the chances of finding another contractor cheaper than them.

Finance Director Portillo replied that the company has a contract to provide the City with service. She stated that in the event they decide to walk away, there is a breach of contract. She noted that the company would provide the City with a permit technician.

Council Member Kang asked how would the decreased hours of the permit technician affect new projects.

City Manager Ramirez pointed out that he needs to manage more with less. He stated that he is going to do everything possible so that nothing falls through the cracks. Mr. Ramirez noted that if the council decides to fund the position entirely, that money needs to be added back into the budget. He pointed out that the funds are not in the budget. Mr. Ramirez asked how much is the savings.

Finance Director Portillo stated \$49,000.

Council Member Kang asked if they can use the money from the forty-nine acres.

City Manager Ramirez replied that it would be great to get more funding for the acreage over by the wastewater treatment plant. However, Mr. Ramirez noted that it is not easy because if irrigation is involved, they would have to enter into an irrigation and water runoff program. He pointed out that the money generated for the acreage belongs to the wastewater treatment facility, so they can't use it for the general fund. Moreover, the City does not have a structure in place for rental fees with the parking lot.

Council Member Kang inquired about the parking lot next to the dollar store.

City Manager Ramirez stated that the RAN Clinic privately owns the parking lot.

Mayor Samra asked if anyone wants to second the motion with the clarification that the user fees for recreation are coming back to the council for review and adoption.

Council Member Aguilar asked if they can do a budget amendment.

Mayor Samra stated, yes.

Motion: M/S Samra/Aguilar to adopt Resolution No. 2020-55, Adopting All Funds Except Public Safety for the Fiscal Year 2020/2021 and Setting the GANN Appropriation Limits for Fiscal Year 2020/21. The motion carried 3-2-0-0 by the following roll call vote:

AYES:	Council Members:	Baptista, Aguilar, and Samra
NOES:	Council Members:	Kang and Garcia
ABSENT:	Council Members:	None
ABSTAIN:	Council Members:	None

6. Receive Direction from the Council to Initiate the Prop 218 Notice Process for the Proposed Water and Wastewater Rate Increases. This is Only Related to the Initiation of the Process, Specifically the Sending Out of the 45-Day Notice Advising Tenants and Property Owners of the Proposed Rate Increases, Protest Procedures and the Date of the Public Hearing. No Rates Will be Imposed or Decided on at this Meeting.

City Manager Ramirez introduced this item. He noted that the rate increase was delayed due to all the dynamics that occurred. Then the council decided to push-off the rate increase to August. Moreover, he pointed out that the only change to the rate increase is the implementation date. He indicated that the fees that were going to be adopted in May (waster and wastewater) are being pushed out to January 1<sup>st</sup>. He noted that there is no rate increase for the solid waste that would start on January 1<sup>st</sup>, 2021. Mr. Ramirez went over the rate implementation timeline.

Council Member Aguilar indicated that he advocated having the item put on the agenda to discuss options and actions that the council could take. He noted that this item is a tough topic to discuss because there is a lot of financial instability in the community. A few community members informed him that this item could be detrimental to their well-being and livelihood. Moreover, he asked how it would affect the City if they push-off the item longer.

City Manager Ramirez replied that the City spent close to fifty-thousand dollars in the whole process to date.

Council Member Baptista noted that times are hard, but she would leave it up to the public to provide their concerns and petitions. She stated that they need to move forward with the item that has cost the City about fifty thousand dollars.

Mayor Samra opened and closed Public Comments at 9:31 p.m., as there were no comments from the public.

Council Member Aguilar asked Mayor Samra if he is going to comment on the item.

Mayor Samra stated that he was waiting for everyone else to comment.

Council Member Aguilar asked Mayor Samra if he had nothing to comment on this item.

Mayor Samra replied that the public is in a very tough situation right now, and to add this (rate increase) is not appropriate at this time. He believes they should wait at least a few months, maybe at the beginning of the year, to review it again.

Council Member Aguilar asked Mr. Ramirez what would happen to the study if they push the item out a few more months. He wondered what the consequences would be and how it could affect City operations.

City Manager Ramirez replied that the further they push it out, the more difficult it will be for the residents because there would be a higher increase. He indicated that the timeline has now been shortened in terms of the five year forecast because they will have to come back earlier than anticipated to have another study.

Council Member Aguilar stated that he understands that there is a need based on the study. He noted that they are going to have to take action on the item. Mr. Aguilar indicated that it is bad timing because a lot of people have lost their jobs or their hours were reduced. He was hoping the community members would voice their opinion. Mr. Aguilar has heard in the community that people are not excited about the rate increase. They would like other solutions to supplement the utility rate increase in a different way. He pointed out that he cannot justify the increase in the rates at this time because of the current situation. Moreover, he thanked the Utility Stakeholders Committee for their hard work.

Council Member Baptista asked what the increase in dollars is. She wondered if it would be a five-dollar increase for water for 2021 and another slight increase the following year. She pointed out that it is a small increase starting in January.

Mayor Samra noted that over the years, the City has done things to increase rates. He indicated that they did this process in the community once before, but it did not work out. Mr. Samra noted that citizens get it, and back then, they supported it, but they are also asking for a break because they are unsure of what is going on. He expressed the importance of working with the community.

Council Member Baptista motioned to Initiate the Prop 218 Notice Process for the Proposed Water and Wastewater Rate Increases. This is Only Related to the Initiation of the Process, Specifically the Sending Out of the 45-Day Notice Advising Tenants and Property Owners of the Proposed Rate Increases, Protest Procedures and the Date of the Public Hearing. No Rates Will be Imposed or Decided on at this Meeting. This motion failed due to a lack of a second.

## **ADJOURNMENT**

The meeting was adjourned by consensus at approximately 9:41 p.m.

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Deputy City Clerk of the City of Livingston

APPROVED:

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Mayor or Mayor ProTempore

*The written meeting minutes reflect a summary of specific actions taken by the City Council. They do not necessarily reflect all of the comments or dialogue leading up to the action. All meetings are digitally recorded and are an official record of the meeting's proceedings. Digitally recorded verbatim minutes are available, upon request, and may be obtained at Livingston City Hall.*

# STAFF REPORT

**AGENDA ITEM:** Resolution Authorizing the City Manager or Designee to Execute a Contract Amendment with Hansford Economic Consulting for the Utilities Rate Study Development, as Approved by the City Attorney

**MEETING DATE:** October 20, 2020

**PREPARED BY:** Vanessa L. Portillo, Finance Director

**REVIEWED BY:** Jose Antonio Ramirez, City Manager

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## RECOMMENDATION:

Staff recommends that City Council authorize the City Manager or designee to execute the contract amendment to continue the Utilities Rate Study Development, as Approved by the City Attorney.

## BACKGROUND:

Utility Rate Studies are conducted every five (5) years to ensure the fiscal health of the Enterprise Funds (Water, Sewer, and Sanitation). In May 2019, the City Council selected Hansford Economic Consulting Inc. to conduct the Utilities Rate Study. The results of the Rate Study were presented to Council on December 2019. The Rate Study findings recommended increasing water and sewer rates starting on May 2020. As part of the Prop 2018 process, public notices were mailed to all utility customers and a public hearing date was set for March 17, 2020. However, due to the outbreak of COVID-19, the public hearing was postponed until further notice.

The Rate Study uses historical data along with a comprehensive cluster of growth factors in order to project the funds' needs at a certain time and for a certain period. Given the current circumstances, the rate findings presented in December have become outdated and need to be recalculated.

On September 1, 2020 at the City's Regular Council Meeting, staff was directed to update the utility rate study with a target implementation in the Spring 2021. Performing the initial rate study has given Hansford Economic Consulting significant knowledge of the City's background and infrastructure needs as well as the expertise to recalculate the City's utility rates within the timeframe requested by the City Council. An amendment to their contract as well as the Enterprise Funds' budget of \$22,200 would be required to complete this process.

## FISCAL IMPACT:

The Utility Rate review will require a budget amendment to increase appropriations in the amount of \$22,200 in the Enterprise Funds (Water, Sewer, and Sanitation).

## ATTACHMENTS

1. Resolution Authorizing the City Manager or Designee to Execute a Contract Amendment with Hansford Economic Consulting for the Utilities Rate Study Development
2. Hansford Economic Consulting Proposal

**RESOLUTION NO. 2020-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVINGSTON  
AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A CONTRACT  
AMENDMENT WITH HANSFORD ECONOMIC CONSULTING FOR THE UTILITIES  
RATE STUDY DEVELOPMENT, AS APPROVED BY CITY ATTORNEY**

**WHEREAS**, the City of Livingston initiated a contract with Hansford Economic Consulting Inc. in the amount of \$55 thousand in May 2019 for Utilities Rate Study development;

**WHEREAS**, the rate study findings recommended a rate increase effective May 2020 for the Water and Sewer funds; and

**WHEREAS**, initial findings were presented to Council in December 2019 and a public hearing was set for March 2020; and

**WHEREAS**, the public hearing was postponed due to the pandemic outbreak; and

**WHEREAS**, the Utilities Rate Study findings need to be recalculated to implement new rates by Spring 2021; and

**WHEREAS**, the City Council of the City of Livingston may adjust the overall appropriation levels in each funds at any time during the Fiscal Year by action to amend the budget; and

**WHEREAS**, a budget amendment increasing appropriations by \$22,200 is needed to support the revision of the Rate Study; and

**WHEREAS**, the Finance Department will make the appropriate adjustments to the budget as authorized by City Council; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Livingston, State of California that:

1. The proposal of \$22,200 for the revision of the Utilities Rate Study is accepted.
2. The City Manager or designee is hereby authorized and directed to execute an agreement in the form presented herewith for and on behalf of the City.

Passed and adopted this 20<sup>th</sup> day of October, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Gurpal Samra, Mayor  
of the City of Livingston



ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the City Council of the City of Livingston this 20<sup>th</sup> day of October, 2020.

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Monica Cisneros, Deputy City Clerk  
of the City of Livingston

September 16, 2020

Mr. Jose Antonio Ramirez, City Manager  
City of Livingston  
1416 C Street  
Livingston, CA 95334

Subject: Water, Wastewater and Solid Waste Rate Studies, Community Outreach and Implementation Services for the City of Livingston

Dear Jose:

It has been a great privilege to work on the City of Livingston (City) utility rates study. HEC's scope of services and budget was approved May 2019. In December 2019, HEC presented the final rate study to the City Council and a public hearing date of March 17, 2020 was set. Public notices required by Proposition 218 were prepared and mailed to all utility customers of the City with translations in Spanish and Punjabi. Due to the outbreak of COVID-19, the public hearing had to be postponed.

At its September 1, 2020 City Council meeting, staff was directed to update the utility rate study with a target implementation of new proposed rates in spring 2021. This letter provides a proposed scope of services and budget for HEC to update the study.

#### **Scope of Services**

The scope of services includes the following tasks:

1. Update the Solid Waste financial analysis.
2. Update the Water financial analysis.
3. Update the Wastewater financial analysis.
4. Prepare revised reports and PowerPoint slides summarizing the results of the analyses.
5. Present the findings to the City Council and be present at the public hearing.
6. Prepare the Proposition 218 public notice.

#### **Budget and Schedule**

HEC will work on a schedule that meets the needs of the City; it is anticipated that final reports will be presented December of this year with implementation of the new rates in March, 2021. It is possible that this timeline may slip a bit with the holiday season and COVID-related delays.

HEC's contract with the City has a budget of \$55,000. HEC has estimated the additional budget that will be needed to updated the utility rates study and assist with the Proposition 218 public notices. The estimated additional budget detail is provided in **Table 1** below.

**Table 1**  
**Utility Rates Study Proposed Additional Budget**

Task/Item Description	Number of Meetings	Catherine Hansford	Schaelene Rollins	Clerical	Total Estimated Cost
<i>Hourly Billing Rates</i>		<i>\$180</i>	<i>\$130</i>	<i>\$80</i>	
<b>Staff Expenses</b>					
1 Update Solid Waste		16			\$2,880
2 Update Water		16			\$2,880
3 Update Sewer		16			\$2,880
4 Prepare Revised Reports & PowerPoints		36		10	\$7,280
5 Present to City Council	2	16		10	\$3,680
6 Prepare 218 Public Notice		4	20	6	\$3,800
<b>Subtotal Staff Expenses</b>		<b>104</b>	<b>20</b>	<b>26</b>	<b>\$23,400</b>
<b>Direct Expenses</b>					
Mileage Reimbursement					\$470
Translations & Mailer Design					\$2,500
<b>Subtotal Direct Expenses</b>					<b>\$2,970</b>
Contingency (5%) and Rounding					\$1,330
<b>Total Estimated Cost</b>					<b>\$27,700</b>
less Remaining Budget					(\$5,500)
<b>Total Additional Budget Requested</b>					<b>\$22,200</b>

In summary, it is proposed that our contract be amended as follows:

Original Budget: \$55,000  
Additional Requested: \$22,200  
Amended Budget: \$77,200

Please review this proposed amendment to our current contract and call with any questions or comments.

Yours faithfully,



Catherine R. Hansford  
HANSFORD ECONOMIC CONSULTING LLC

# STAFF REPORT

**AGENDA ITEM:** Resolution Approving an Amendment to an Agreement with West Coast Consultants, Inc. (WC3) for Building Department Support Services to Extend the Agreement for an additional three (3) years, and Authorizing the City Manager to Execute Amendment.

**MEETING DATE:** October 20, 2020

**PREPARED BY:** José Antonio Ramírez, City Manager

**REVIEWED BY:** José Antonio Ramírez, City Manager

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## RECOMMENDATION:

Adopt Resolution No. 2020-\_\_\_\_, approving an amendment to an Agreement with WC3 to extend the term for an additional three (3) years, and authorizing the City Manager to execute the Amendment.

## BACKGROUND:

The City provides Building Department Services (plan checking, building inspection, code enforcement) via a contract provider since at least 2003. Contracting building services provides the City the most flexibility to accommodate the highs and lows of development activity.

On September 2017, City Council approved a three (3) professional services contract with WC3 to provide services related to the Building Department. WC3 contract can be extended at the discretion of the City's Contract Administrator.

## DISCUSSION & RECOMMENDATION:

Council to consider approving an amendment to a Professional Services Agreement with WC3 to extend Agreement for three (3) additional years, and authorizing the City Manager to execute amendment.

No fee increase has been proposed by WC3 during this additional three-year period.

## FISCAL IMPACT:

The three-year contract extension does not reflect a fee increase. Estimated annual fiscal impact on the General Fund is approximately \$68 thousand which is included in the FY 2020/21 Approved Budget. Resources from grants, Enterprise funds, and Special revenue funds including street funds will cover all other related contract costs.

## ATTACHMENTS:

- 1) Original three-year Professional Services Agreement
- 2) Amendment to Professional Services Agreement year contract extension

- 3) Resolution 2020- Approving an Amendment to an Agreement with West Coast Consultants, Inc. (WC3) to extend the Agreement for an additional three years, and Authorizing the City Manager to Execute Amendment.

**PROFESSIONAL SERVICES AGREEMENT BETWEEN  
THE CITY OF LIVINGSTON AND  
WEST COAST CONSULTANTS, INC. (WC3)**

THIS AGREEMENT for professional services is made by and between the City of Livingston, a California municipal corporation ("City"), and West Coast Consultants, Inc. (WC3), ("Professional") as of September 19, 2017.

**Section 1. SERVICES.** Subject to the terms and conditions set forth in this Agreement, Professional shall provide to City the services described in the Scope of Work attached as Exhibit B at the time and place and in the manner specified therein. In the event of a conflict or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the date first noted above and shall end on September 19, 2020, the date of completion specified in Exhibit B. Professional shall complete the work described in Exhibit B prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Professional to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Professional shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Professional is engaged in the geographical area in which Professional practices its profession. Professional shall prepare all work products required by this Agreement in a substantial, first-class manner and shall conform to the standards of quality normally observed by a person practicing in Professional's profession.
- 1.3 **Assignment of Personnel.** Professional shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Professional shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Professional shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.2 above and to satisfy Professional's obligations hereunder.

**Section 2. COMPENSATION.** City hereby agrees to pay Professional a sum not to exceed Compensation Schedule, notwithstanding any contrary indications that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Professional's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Professional for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Professional for services rendered pursuant to this Agreement. Professional shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City, Professional shall not bill City for duplicate services performed by more than one person.

Professional and City acknowledge and agree that compensation paid by City to Professional under this Agreement is based upon Professional's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Professional. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Professional and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1 Invoices.** Professional shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Professional and each employee, agent, and subcontractor of Professional performing services hereunder, as well as a separate notice when the total number of hours of work by Professional and any individual employee, agent, or subcontractor of Professional reaches or exceeds 800 hours, which shall include an estimate of the time necessary to complete the work described in Exhibit B;
- The Professional's signature.

**2.2 Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Professional.

**2.3 Total Payment.** City shall pay for the services to be rendered by Professional pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Professional in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Professional submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.4 Hourly Fees.** Fees for work performed by Professional on an hourly basis shall not exceed the amounts shown on the fee schedule set forth in Exhibit A.

- 2.4 **Hourly Fees.** Fees for work performed by Professional on an hourly basis shall not exceed the amounts shown on the fee schedule set forth in Exhibit A.
- 2.5 **Reimbursable Expenses.** Reimbursable expenses, if any, are set forth in Exhibit A, and shall not exceed Fee Schedule. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.6 **Payment of Taxes.** Professional is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.7 **Payment upon Termination.** In the event that the City or Professional terminates this Agreement pursuant to Section 8, the City shall compensate the Professional for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Professional shall maintain adequate logs and timesheets in order to verify costs incurred to that date.
- 2.8 **Authorization to Perform Services.** The Professional is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3. FACILITIES AND EQUIPMENT.** Except as set forth herein, Professional shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Professional only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Professional's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4. INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Professional, at its own cost and expense, shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Professional and its agents, representatives, employees, and subcontractors. Professional shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Professional shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Professional's bid. Professional shall not allow any subcontractor to commence work on any subcontract until Professional has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Professional shall maintain all required insurance listed herein for the duration of this Agreement.



- 4.1 **Workers' Compensation.** Professional shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Professional. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Professional may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Professional, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

The requirement to maintain Statutory Workers' Compensation and Employer's Liability Insurance insurance may be waived by the City upon written verification that Professional does not have any employees.

4.2 **Commercial General and Automobile Liability Insurance.**

- 4.2.1 **General requirements.** Professional, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000.00) and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00). The commercial general liability and automobile liability insurance shall be per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a commercial general liability insurance or an automobile liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

- 4.2.2 **Minimum scope of coverage.** Commercial general liability coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent

edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

**4.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- a. City and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Professional, including the insured's general supervision of Professional; products and completed operations of Professional; premises owned, occupied, or used by Professional; and automobiles owned, leased, or used by the Professional. The coverage shall contain no special limitations on the scope of protection afforded to City or its officers, employees, agents, or volunteers.
- b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- c. An endorsement must state that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.
- d. Any failure of Professional to comply with reporting provisions of the policy shall not affect coverage provided to City and its officers, employees, agents, and volunteers.
- e. An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

**4.3 Professional Liability Insurance.** Professional, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000) covering the licensed professionals' errors and omissions.

**4.3.1** Any deductible or self-insured retention shall not exceed \$150,000 per claim.

**4.3.2** An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

- 4.3.3 The following provisions shall apply if the professional liability coverages are written on a claims-made form:
- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
  - b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
  - c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Professional must provide extended reporting coverage for a minimum of five (5) years after completion of the Agreement or the work. The City shall have the right to exercise, at the Professional's sole cost and expense, any extended reporting provisions of the policy, if the Professional cancels or does not renew the coverage.
  - d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

4.4 **All Policies Requirements.**

- 4.4.1 **Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A: VII.
- 4.4.2 **Verification of coverage.** Prior to beginning any work under this Agreement, Professional shall furnish City with certificates of insurance and with original endorsements effecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.
- 4.4.3 **Subcontractors.** Professional shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.
- 4.4.4 **Deductibles and Self-Insured Retentions.** Professional shall disclose to and obtain the approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Professional may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that

Professional procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

**4.4.5 Waiver of Subrogation.** Professional hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Professional, its employees, agents, and subcontractors.

**4.4.6 Notice of Reduction in Coverage.** In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Professional shall provide written notice to City at Professional's earliest possible opportunity and in no case later than five (5) days after Professional is notified of the change in coverage.

**4.5 Remedies.** In addition to any other remedies City may have if Professional fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Professional's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Professional to stop work under this Agreement or withhold any payment that becomes due to Professional hereunder, or both stop work and withhold any payment, until Professional demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

## **Section 5. INDEMNIFICATION AND PROFESSIONAL'S RESPONSIBILITIES.**

**5.1 General Requirement.** Professional shall indemnify, defend with counsel selected by the City, and hold harmless the City and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Professional or its employees, subcontractors, or agents, by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Professional shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents, or volunteers and (2) the actions of Professional or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. It is understood that the duty of Professional to

indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Professional from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Professional acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

5.2 **PERS Indemnification.** In the event that Professional or any employee, agent, or subcontractor of Professional providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Professional shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Professional or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

5.3 **Design Professionals.** Notwithstanding Sections 5.1 and 5.2, to the extent that the services under this Agreement include design professional services subject to California Civil Code Section 2782.8, as may be amended from time to time, Professional's duty to indemnify shall only be to the maximum extent permitted by California Civil Code Section 2782.8.

## **Section 6. STATUS OF PROFESSIONAL.**

6.1 **Independent Contractor.** At all times during the term of this Agreement, Professional shall be an independent contractor as defined in Labor Code Section 3353, and shall not be an employee of City. Nothing contained in this Agreement shall be construed to be inconsistent with the foregoing relationship or status. City shall have the right to control Professional only insofar as the results of Professional's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Professional accomplishes services rendered pursuant to this Agreement. Professional shall have no power or authority by this Agreement to bind the City in any respect. All employees and agents hired or retained by Professional are employees and agents of Professional and not of the City. The City shall not be obligated in any way to pay any wage claims or other claims made against Professional by any such employees or agents, or any other person resulting from performance of this Agreement.

Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Professional and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for

PERS benefits. Professional shall not allow any employee to become eligible for a claim for PERS benefits.

- 6.2 **Professional Not an Agent.** Except as City may specify in writing, Professional shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Professional shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

**Section 7. LEGAL REQUIREMENTS.**

- 7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 **Compliance with Applicable Laws.** Professional and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Professional's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.
- 7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Professional and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 **Licenses and Permits.** Professional represents and warrants to City that Professional and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Professional represents and warrants to City that Professional and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Professional and any subcontractors shall obtain and maintain valid Business Licenses from City during the term of this Agreement.
- 7.5 **Nondiscrimination and Equal Opportunity.** Professional shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Professional under this Agreement. Professional shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Professional thereby.

Professional shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

**Section 8. TERMINATION AND MODIFICATION.**

- 8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Professional.

Professional may cancel this Agreement upon thirty (30) days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Professional shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Professional delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Professional or prepared by or for Professional or the City in connection with this Agreement.

- 8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Professional understands and agrees that, if City grants such an extension, City shall have no obligation to provide Professional with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Professional for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

- 8.4 Assignment and Subcontracting.** City and Professional recognize and agree that this Agreement contemplates personal performance by Professional and is based upon a determination of Professional's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Professional. Professional may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Professional shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Professional shall survive the termination of this Agreement.

- 8.6 Options upon Breach by Professional.** If Professional materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

- 8.6.1** Immediately terminate the Agreement;

- 8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Professional pursuant to this Agreement;
- 8.6.3 Retain a different Professional to complete the work described in Exhibit B not finished by Professional; or
- 8.6.4 Charge Professional the difference between the cost to complete the work described in Exhibit B that is unfinished at the time of breach and the amount that City would have paid Professional pursuant to Section 2 if Professional had completed the work.

**Section 9. KEEPING AND STATUS OF RECORDS.**

- 9.1 **Records Created as Part of Professional's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Professional prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Professional hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Professional agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.
- 9.2 **Professional's Books and Records.** Professional shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Professional pursuant to this Agreement.
- 9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Professional to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

**Section 10 MISCELLANEOUS PROVISIONS.**

- 10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which



that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

- 10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Merced or in the United States District Court for the Eastern District of California.
- 10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 **Use of Recycled Products.** Professional shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.7 **Conflict of Interest.** Professional may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Professional in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Professional shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Professional hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Professional was an employee, agent, appointee, or official of the City in the previous twelve months, Professional warrants that it did not participate in any manner in the forming of this Agreement. Professional understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Professional will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Professional will be required to reimburse the City for any sums paid to the Professional. Professional understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

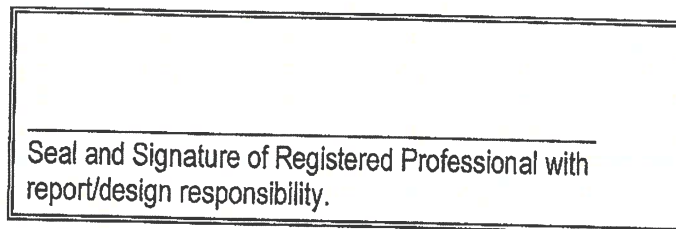
- 10.8 **Solicitation.** Professional agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.9 **Contract Administration.** This Agreement shall be administered by the City of Livingston ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.
- 10.10 **Notices.** Any written notice to Professional shall be sent to:

Giyana A. Senaratne, Principal/CEO  
West Coast Consultants, Inc.  
3841 N. Freeway Blvd., Suite 280  
Sacramento, CA 95834

Any written notice to City shall be sent to:

Jose Antonio Ramirez, City Manager  
City of Livingston  
1416 C Street  
Livingston, CA 95334

- 10.11 **Professional Seal.** Where applicable in the determination of the contract administrator or when required by law, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.



- 10.12 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit B, and the compensation schedule attached hereto and incorporated herein as Exhibit A, represents the entire and integrated agreement between City and Professional and supersedes all prior negotiations, representations, or agreements, either written or oral.
- 10.13 **IRS Form W-9.** Professional shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

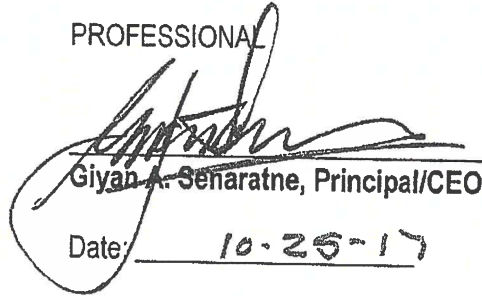
IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Agreement.

CITY OF LIVINGSTON

PROFESSIONAL

  
Jose Antonio Ramirez, City Manager

Date: 10-3-17

  
Gyan A. Senaratne, Principal/CEO

Date: 10-25-17

Attest:

  
Betty Cota, Deputy, City Clerk

Date: 10-3-17

Approved as to Form:

  
Jose M. Sanchez, City Attorney

Date: 10/3/17

EXHIBIT A  
COMPENSATION SCHEDULE



# Exhibit A - Fee Schedule

Please find Exhibit A for the complete list of proposed hourly rates for the personnel assigned to the city's projects under the RFP below.

**EXHIBIT A  
FEE SCHEDULE**

All responses to this RFP shall include the following information. For your convenience, you may complete this form and include it in your proposal. Failure to include the information contained in this exhibit may be cause for rejection of your proposal.

1. Consultant's Personnel

List all personnel you are proposing for the requirements listed herein. For all classifications shown, indicate the name(s) of the personnel proposed to perform in that classification. A single individual may be proposed in more than one classification, but each classification shall be clearly noted.

Hourly Billing Rates shall include all overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, office expenses, etc. Additional charges for incidental expenses such as copies, telephone calls, etc. will not be allowed.

<u>Classification</u>	<u>Staff Person Name</u>	<u>Hourly Billing Rate</u>
<u>Interim Building Official</u>	<u>TBD</u>	<u>\$ 125.00</u>
<u>Senior Structural Engineer</u>	<u>TBD</u>	<u>\$ 115.00</u>
<u>Plan Review Engineer/Architect</u>	<u>TBD</u>	<u>\$ 100.00</u>
<u>ICC Certified Plans Examiner</u>	<u>TBD</u>	<u>\$ 85.00</u>
<u>Inspector II</u>	<u>TBD</u>	<u>\$ 80.00</u>
<u>Inspector I</u>	<u>TBD</u>	<u>\$ 70.00</u>
<u>Permit Technician</u>	<u>TBD</u>	<u>\$ 55.00</u>
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>
<u>_____</u>	<u>_____</u>	<u>\$ _____</u>



## Exhibit A - Subcontractors

WC<sup>3</sup> will not be using any subcontractor personnel if awarded the contract.

### 1. Subcontractors

If any portion of the work will be performed by subcontractors, list all subcontractor personnel. If none of the work will be assigned to subcontractors, then so state.

Hourly Billing Rates shall include all overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, office expenses, etc. Additional charges for incidental expenses such as mileage, copies, telephone calls, etc. will not be allowed.

Classification	Consultant Company	Staff Person Name	Hourly Billing Rate
WC <sup>3</sup> will not be using subcontractors for any portion of the work for this contract			\$ _____
N/A	N/A	N/A	\$ N/A
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

**EXHIBIT B**  
**SCOPE OF SERVICES**



## Plan Review Service & Digital Review Capability

Outlined below is the general process WC<sup>3</sup> utilizes to provide plan review services. The following is presented as a guideline only and shall to be adjusted according to the unique procedures of your department. We will work with your department in a seamless and timely manner for the review of plans and supporting documents for code compliance.

### Building Plan Review Quality Assurance Procedure

The project manager is responsible for establishing and maintaining plan review standards and for verifying that all design is done in accordance with said standards. The project manager has the following quality assurance responsibilities:

- *Establishing and maintaining local design criteria's, local municipal adoptions, and plan review checklist tailored to the jurisdictions needs.*
- *Maintaining familiarity with all projects during design and providing input and suggestions as required.*
- *Performing quality assurance reviews on all projects.*

An information binder/file specific to the City of Livingston will be created to identify items inherent and of interest to the City. This binder is maintained and utilized during each review ensuring City concerns are addressed.

### Building Plan Review Process and Methodology Review

- ▶ WC<sup>3</sup> provides electronic plan review services. We assist in training your staff regarding submittals, processing, and issuance of projects reviewed electronically. A protected online portal can be established for department staff or applicants to upload plan to our plans portal. The portal allows quick access and information regarding plan review assignment, status, monthly reporting and viewing of submitted documents during the review process. ([www.plans.wc-3.com](http://www.plans.wc-3.com))
- ▶ A courier service will be dispatched for pick-up paper plans on the same day when notified by noon, or otherwise within 24 hours. WC<sup>3</sup> will utilize our established ground service account to pick up all documents to be delivered to our office at no additional cost to the City.
- ▶ Plan reviews result in typewritten lists of comments always referring to specific details, drawing sheets, and applicable code sections. Should the City have a specific format for correction or approval letters we are happy to utilize your format.
- ▶ WC<sup>3</sup> understands code interpretations are subject to final review and approval by the Chief Building Official. It is further understood all plan review comments are subject to the review by City staff members.





- › Plan reviews will be conducted within timeframes established by the City and identified under the Plan Review Turnaround Schedule.
- › Comment lists will be electronically sent to the City's designated staff members for inclusion in a consolidated correction letter.
- › All communication with the applicant's designee will be conducted and coordinated as required to assist in responding to our plan review letters,
- › We will work with the jurisdictions preferred method of communication.
- › Plan review approval will not be recommended to the City until all code compliance issues are resolved to the best of our knowledge and all permit issuance requirements of the department are satisfied. Electronic plans cycle will be stored on the portal, until final approvals are completed. At that point WC<sup>3</sup> can provide a protected digital copy or final hardcopy approvals to the City.

WC<sup>3</sup> will provide the following scope of building plan review services by performing plan reviews at our main office or, if requested, at the City's Building Division. Plans will be carefully reviewed for their compliance with the model codes adopted by the State of California and as amended by the City of Livingston. Plans are thoroughly reviewed for the following, as applicable:

- › Life Safety Plan Review
- › Title-24 Accessibility Plan Review
- › Structural Plan Review
- › Title-24 Energy Plan Review
- › CAL Green Plan Review
- › 2016 California Building Code
- › 2016 California Residential Code
- › 2016 California Electric Code
- › 2016 California Plumbing Code
- › 2016 California Mechanical Code
- › 2016 California Energy Code
- › ASCE 31 and 41
- › 2016 Existing California Building Code
- › 2016 California Green Building Code
- › Geotechnical Report Review
- › Plumbing Plan Review
- › Historical Building Code Plan Review
- › Fire Plan Review
- › OSHPD - 3 Plan Review
- › City Ordinances, Policies and Conditions of Project Approval
- › FEMA 350, 351, and 353
- › AISC 341-10, 358-10, and 360-05
- › ACI 318-14
- › ASCE 7-10
- › ANSI/AF&PA NDS-08
- › TMS 402-11
- › AISI S100 to S230-07



### Plan Review Turnaround Schedules

Our plan reviews are returned promptly to meet your needs. WC<sup>3</sup> will commit to completing plan reviews within the timeline expectations required by the City. Our typical turnaround times are listed below. Occasionally, complex projects may require 15 days for the first review and 10 days for the recheck. For extraordinarily complex projects, WC<sup>3</sup> will immediately inform the City and agree on an appropriate turnaround time prior to starting the review.

Typical Plan Review Turnaround Schedule

Type of Project	Response Time *	
	First Review (Working Days)	Recheck (Working Days)
Single Family Dwelling/Duplex	10	5
Residential Additions/Accessory buildings	5	5
New Multi-Family (3) or more	10	5
New Commercial Construction	10	5
Commercial Additions	10	5
Tenant Improvements	5	5

*\* All turnaround times have been specified from the day they are received in our offices.*

### Expedited Plan Review

Accelerated plan review can be accommodated given a 24-hour notice to allow for schedule modifications and possible weekend or overtime work. WC<sup>3</sup> requires compensation for accelerated reviews of 150% of the listed rates within our Cost Information section of this proposal and agreed upon by the City.



## **Building Inspections**

West Coast Code Consultant's inspectors are experienced in a wide variety of construction types and occupancies including residential developments, tenant improvements, commercial, institutional, essential service buildings and industrial projects. WC<sup>3</sup> provides our inspectors with all the tools, reference materials, and equipment needed to perform their duties.

We understand that a positive attitude and customer service skills are critical components to successful jobsite interactions, therefore, we employ inspectors who are experienced and skilled in dealing with people both at the front counter and in the field. All inspection personnel assigned to your jurisdiction will be able to read, understand and interpret construction documents, prepare and maintain accurate records and reports, communicate clearly both verbally and in writing and work effectively with contractors, the public and jurisdictional staff.

Our staff will contact the Building Official (or his/her designee) for any code interpretations, local preferences, alternate means/methods exceptions, etc. Our inspectors will work closely with the Building Official regarding any field interpretations required for complex code items. If a concern should arise on a project our inspection staff will work proactively with all parties to resolve the issue.

We tailor our inspection services to meet the specific needs of our clients. We maintain a list of highly qualified personnel we utilize for both full time and interim needs. Inspection services will be sourced out of one of our local offices where we can draw upon our list of qualified candidates for the department's approval. We will provide inspection services within 24 hours of notification.

Assigned staff will perform continuous or periodic construction inspections to verify that the work of construction is in conformance with the approved project plans as well as identifying issues of non-compliance with applicable building codes.

In general, inspection services provided may include, but are not limited to:

- ▶ Performing all inspections through your Building Division and under the direction of the Chief Building Official or his/her designated staff.
- ▶ Performing all necessary building inspections in an efficient and courteous manner.
- ▶ Providing personnel who are professionally qualified and certified, as determined by the jurisdiction, to perform commercial, industrial and/or residential construction inspection.
- ▶ Projects under construction by permit shall be inspected for compliance with adopted Building Codes as amended by local ordinance.
- ▶ Coordinating inspection services with other pertinent departments as needed.
- ▶ Enforcing conditions of approval associated with discretionary permits.
- ▶ Overseeing special inspections and conducting investigations as directed by your department including field and office research and preparation of documents.



- ▶ Input of all inspection records into the department's permit tracking system, maintenance of all inspection records, correction notices, and all documentation related to design changes for all assigned projects.
- ▶ Resolving code interpretation issues in a timely and professional manner.
- ▶ Observing each project at the completion of the various stages of construction for compliance with the appropriate building codes and approved project plans.
- ▶ Coordination with the Building Division on all Certificates of Occupancy to confirm that all applicable departments and regulatory agencies have approved the project.
- ▶ We will also participate in any staff meetings and/or trainings as required by your jurisdiction.

### **Administrative Staff Support Services**

As needed, WC<sup>3</sup> can furnish exceptionally qualified personnel to staff and support your front counter and administrative operations. Our staff operates as an extension of your team and understands that customer service is paramount in our industry. All of our team members are intimately familiar with the building fire and life safety application and permitting process.

Our technicians are familiar with a vast array of jurisdictional permit tracking programs and will quickly adapt to your departments specific processes and procedures. We work proactively and collaboratively with applicants to help resolve issues and make the permitting process as pleasant as possible for your customers. All candidates will be presented for your approval.

### **Additional Services**

As a leading consultant with exceptional resources, we also offer the following additional services. We would be pleased to expand on any of our qualifications:

- ▶ Interim Building Official Services
- ▶ Fire & Life Safety Plan Review & Fire Inspections
- ▶ Public Works Plan Review and Field Inspections
- ▶ Development Review and Inspection Services
- ▶ Civil Plan Review Services
- ▶ Electronic Document Management and Review
- ▶ Electronic Plan Review Training
- ▶ Sustainability Review

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF LIVINGSTON AND WEST COAST CONSULTANTS, INC.  
(WC3) TO PROVIDE BUILDING DEPARTMENT SUPPORT SERVICES**

This first Amendment to the Professional Services Agreement ("**Amendment**") is made by and between the City of Livingston, a California municipal corporation ("**City**"), and West Coast Consultants, Inc. (WC3) ("**Professional**") as of October 6, 2020. The City and Professional are hereinafter collectively referred to as the "Parties."

**RECITALS**

**WHEREAS**, the Parties entered into a Professional Services Agreement ("Agreement") dated September 19, 2017 for the purpose of building department support services to the City of Livingston for a term of three (3) years as approved by Council via Resolution No. 2017-62; and

**WHEREAS**, City is satisfied with Professional's services and wishes to continue to retain the services of Professional for an additional three (3) years; and

**WHEREAS**, this Amendment will extend the term of the existing Agreement. All other provisions of the Agreement will remain the same including compensation.

**NOW, THEREFORE**, the Parties, for the consideration hereinafter described, mutually agree as follows:

**AGREEMENT**

1. Section 2 of the Agreement, "Term," provides that the Agreement shall terminate in accordance with Resolution No. 2017-62. The Parties hereby agree to amend Section 2 of the Agreement to read as follows:

"The term of this Agreement shall begin on October 6, 2020 and shall end on October 6, 2023, unless terminated or modified by the Parties in accordance with Section 8 of the Agreement."

2. All other terms and conditions in the Agreement shall remain in full force and effect to the extent they are not in conflict with this Amendment.
3. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.

//  
//  
//

**IN WITNESS WHEREOF**, the Parties have executed this Amendment on the day and year first above written.

**CITY OF LIVINGSTON**

**PROFESSIONAL**

\_\_\_\_\_  
**José Antonio Ramírez**, City Manager

\_\_\_\_\_  
**Giyan A. Senaratne**, Principal/CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
**Monica Cisneros**, Deputy City Clerk

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
**Jose M. Sanchez**, City Attorney

Date: \_\_\_\_\_

**RESOLUTION NO. 2020-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVINGSTON  
APPROVING AN AMENDMENT TO AN AGREEMENT WITH WEST COAST  
CONSULTANTS, INC. (WC3) TO EXTEND THE AGREEMENT AN ADDITIONAL THREE  
YEARS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT**

**WHEREAS**, the City of Livingston currently has a Professional Services Agreement (Agreement) with West Coast Consultants, Inc. (WC3) to provide building department support services; and

**WHEREAS**, Council approved Resolution No. 2017-62 authorizing the City Manager to execute a three-year agreement with West Coast Consultants, Inc. (WC3) to commence on September 19, 2017; and

**WHEREAS**, the Agreement expired on September 19, 2020 and the City wishes to continue to retain the services of West Coast Consultants, Inc. (WC3);

**WHEREAS**, the City and West Coast Consultants, Inc. (WC3) have agreed that an amendment to the Agreement is needed in order to extend the term of the Agreement for an additional three years and that the scope of work and compensation set forth in the Agreement shall remain the same during the extended term; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Livingston hereby adopts Resolution No. 2020- \_\_\_\_\_ approving an Amendment to an Agreement with West Coast Consultants, Inc. (WC3) to extend the term for an additional three (3) years (Expires: October 6, 2023), and authorizing the city manager to execute amendment in a form approved by the City Attorney.

Passed and adopted this 20<sup>th</sup> day of October, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Gurpal Samra, Mayor  
of the City of Livingston

ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a regular meeting of the City Council of the City of Livingston this 20<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Monica Cisneros, Deputy City Clerk  
of the City of Livingston

# STAFF REPORT

**AGENDA ITEM:** City Council Accept the bid for Audio and Visual Upgrades/Replacement in the City Council Chambers and Authorize the City Manager to Sign the Proposal/Agreement on Behalf of the City of Livingston.

**MEETING DATE:** October 20, 2020

**PREPARED BY:** José Antonio Ramírez, City Manager

**REVIEWED BY:** José Antonio Ramírez, City Manager

## **RECOMMENDATION:**

City Council to authorize City Manager to execute a contract with VIP Audio Visual Company (VIP), Pleasanton, California, in the not-to-exceed amount of \$84,000, for Audio and Visual Upgrades in the City Council Chambers.

## **BACKGROUND:**

The audio and visual equipment in the Council Chambers has reached its useful life and no longer supports the technological needs of the City. There is currently poor to mixed quality audio and visual installed in the Council Chambers. In fact, staff does not have recollection of the last upgrade other than a minimal upgrade in 2017/18 Fiscal Year. A complete remodel of the Council Chambers was probably done in the early 2000's. That technology, now almost 10 years old, has become unreliable and increasingly unsupportable. Current systems now offer enhanced projection quality, LCD touch-panel monitors, wall-mounted flat-panel displays, improved audio, and fully integrated and distributed remote control systems. Some systems can also provide enhancements such as room lighting control and electronic voting tabulation, and zone sound quality.

Given the current environment of conducting virtual meetings, an audio and visual system remodel is an allowable reimbursable expense through FEMA Grants for Pandemic Relief.

## **DISCUSSION:**

The City reached out to companies that specialize in programming and installation of display, audio and video systems. The City received three (3) competitive quotes as follows:

Better Presentation Systems Inc.	\$49,215
Live Stage Productions	\$58,302
VIP Audio Visual Company	\$76,099

The recommended bid award is based on the bidder's compliance with specifications and competitive pricing, warranties, professionalism, use of existing equipment, equipment life span and best fit for the city needs. Staff analyzed the bids and interacted with the companies to find the best viable and suitable solution for the city's needs. VIP Audio Visual Company was selected as the firm that addresses the city's needs.



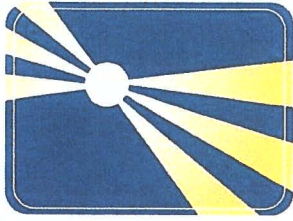
VIP has performed for a number of high profile clients e.g., Facebook, Google, Chevron, Kaiser Permanente, etc. Their clients extend into corporate events, hospitality and entertainment. VIP is entrusted by executives and planners for their expertise and professionalism. They also are very familiar with the virtual world and taking virtual events to the next level. Staff has communicated the importance of creating a system that stands out in terms of facilitating public engagement and having great audio and visual elements. A system that can move from city meetings, to council meetings and have the broadcast quality so our residents and other stakeholders can consume. The total cost would be \$76,099. An additional 10% contingency is requested for unforeseen conditions in the amount of \$7,610.

**FISCAL IMPACT:**

The City will submit the total project costs for reimbursement through FEMA Grants for Pandemic Relief. Any un-reimbursable expenses will be covered using the Municipal Facilities Development Impact Fee funds available in Fiscal Year 2020/21 as the project is eligible for this funding.

**ATTACHMENTS:**

1. Better Presentation Systems Inc. Quote
2. Live Stage Productions Quote
3. VIP Audio Visual Company Quote



# Better Presentation Systems, Inc.

2008 Opportunity Drive  
Suite 170  
Roseville CA 95678  
Phn: 916 782 6444  
Fax: 916 782 8811

## Scope of Work

Client: City of Livingston  
Site Location: Livingston, CA  
Rooms: Boardroom  
Contact: Jose Ramirez  
Date: June 8, 2020

### Project Scope

- **Display System:**  
The display system will include an existing OFE projector and two (2) existing OFE monitors. The display system will be set up in a matrix configuration to provide video playback from any of the system inputs.
- **Audio System:**  
The audio system has an AFV (audio follow video) feature. This will enable the audio to switch with the corresponding video signal. A digital signal processor will allow for the existing nine (9) OFE wired microphones, and one (1) wireless mic, to provide voice lift as well transmit audio to the far end of both voice and video calls. This state of the art audio system will be powered by a four channel professional network audio power amplifier. The power amp will distribute the audio signal to six (6) pro-audio ceiling speakers to provide system sound reinforcement. This audio solution is a premium discreet installation solution for distributed audio, teleconferencing, and video conferencing.
- **Video System:**  
The video system will accommodate inputs from either computer or digital video sources. This hybrid solution provides a great value with its technology in moving video from point to point. The system is also scalable, giving the end-user an extended value into the future. Digital Media Transmitters will send the video signals to Receivers to provide the video playback. The system is configured to provide for

the display of three (3) owner furnished HDMI sources as well as an integrated Zoom Video Conference solution and wireless content sharing. These sources will be routed by means of the integrated matrix switcher.

- **Video Conferencing:**

The system is configured to provide for a hybrid hardware/software based video conference utilizing a Zoom solution. A pan/tilt/zoom camera will be mounted in the back of the room (along the same wall as the projection screen, and will send the camera feed directly into the hardware device along with the option of a content feed, that can be shared over the video call. The Video Camera will be set up with control via presets (up to 3) within the control system.

- **Control System:**

The control system will include a state of the art Crestron control processor and a ten inch Crestron color touch panel. The touch panel will be hard wired to the system and will professionally mounted in the wall at the front of the room. This powerful, and versatile, control system will be professionally and intuitively programmed to perform all of the functions described herein.

- **Miscellaneous:**

A properly ventilated equipment rack will be provided for the mounting of all necessary equipment. The location of this equipment is TBD. Suggested room is the storage closet.

- **Overview:**

The above description of a conceptual presentation system is based upon the integration of audio and video equipment that is designed to perform specific operations under most conditions. Integration of products is also determined by the infrastructure in which the system is installed. Such things as floor boxes, wall plates, and connections in furniture and millwork must be detailed. This projected is designated as a design/build

## **Project Cost**

<b>Equipment Total</b>	<b>\$32,295.77</b>
<b>Tax</b>	<b>\$2,502.92</b>
<b>Freight</b>	<b>\$0.00</b>
<b>Sub Total</b>	<b>\$34,798.69</b>
<b>Installation &amp; Programming Labor</b>	<b>\$14,416.00</b>
<b>Grand Total</b>	<b>\$49,214.69</b>

### **Owner Furnished Equipment**

- All OFE equipment is expected to be in good working order prior to deliver to BPS. BPS will not be held responsible for the repair or replacement of any OFE equipment found to not be in working order.

### **Exclusions**

- All conduit, high-voltage wiring panels, breakers, relay boxes, receptacles etc.
- Concrete saw cutting and/or drilling.
- Firewall, ceiling, roof, and floor penetration.
- Necessary sheet rock replacement or repair.
- Necessary ceiling tile or T-Bar modification, replacement and/or repair.
- Any and all mill work (moldings, trim, etc.)
- Painting

### **Owner Furnished Equipment**

- All OFE equipment is expected to be in good working order prior to deliver to BPS. BPS will not be held responsible for the repair or replacement of any OFE equipment found to not be in working order.

### **Warranty**

- All manufacturers' warranties will be honored on a depot basis. Warranties will vary by manufacturer.
- BPS warrants its' workmanship for a period of one year from date of acceptance or first use, whichever comes first.

### **Payment**

- A 30% Deposit (\$14,764.41) is required prior to ordering any equipment.
- Progressive Payment Schedule will apply.
- All invoices carry Net 30 terms.

In consideration of the covenants and agreements hereof being performed by both parties to this proposal, including the furnishings of labor, materials, and work required by this proposal, BUYER agrees to pay to Better Presentation Systems, Inc. the amount mentioned above and according to the terms and conditions on this proposal/contract.

\_\_\_\_\_  
Buyer

\_\_\_\_\_  
Date

**IF ACCEPTED, PLEASE SIGN AND RETURN**

# Live Stage

PRODUCTIONS

Billing: 2268 Westborough Blvd Suite 302 152, South San Francisco, CA 94080  
 Voico (650) 754-0336 Fax (650) 352-0172

**Event:** AV System Installation  
**Venue:** Livingstone City Hall  
**Address:** 1416 C Street  
**City/State/Zip:** Livingston, CA 95334

## Quote

**Q200924**

Date: 9/24/20  
**Billing**  
 Contact Person: Jose Ramirez  
 Address: 1416 C Street  
 City/State/Zip: Livingston, CA 95334  
 Work Phone: 209-394-8041 x 113  
 Mobile: 209-398-1721  
 Fax: 209-394-1751  
 Email: citymanager@livingstoncity.com

Installation Day/Date/Time: **TBD**  
 Payment Terms: Fifty percent due upon confirmation, the rest after completion

DESCRIPTION/ Scope of Work	Qty	Unit Price	Extended
<b>Council Member Video</b>			
Council Compact Workstation - TBD with IT Provider	5	\$ -	\$ -
Clerk Workstation - TBD with IT Provider	1	\$ -	\$ -
Clerk eGPU - TBD with IT Provider	1	\$ -	\$ -
Clerk Workstation Display - Dell P2418HT 24" Touchscreen - TBD with IT Provider	1	\$ -	\$ -
Clerk Multiview Display - 24" - TBD with IT Provider	1	\$ -	\$ -
Network Managed Switcher Cisco SG350-10P Gigabit PoE - TBD with IT Provider	1	\$ -	\$ -
BlackMagic SDI Decklink Duo2	1	\$ -	\$ -
Multiview Pro - Birdog	1	\$ 500.00	\$ 500.00
HuddleCam HD USB - Personal Camera - Council Members	6	\$ 350.00	\$ 2,100.00
HuddleCam HD Pro - IP - Council Members	2	\$ 550.00	\$ 1,100.00
Camera Bracket	2	\$ 250.00	\$ 500.00
Television 65" Polemount	2	\$ 250.00	\$ 500.00
BlackMagic Multiviewer 16	1	\$ 1,500.00	\$ 1,500.00
BlackMagic Router 12 - Clean Switch	1	\$ 1,500.00	\$ 1,500.00
Decimator MD-LX	10	\$ 100.00	\$ 1,000.00
Decimator MD-HX	4	\$ 300.00	\$ 1,200.00
<b>Applicant Video</b>			
Compact Workstation - TBD with IT Provider	1	\$ -	\$ -
HuddleCam HD Pro - IP	2	\$ 550.00	\$ 1,100.00
HuddleCam HD USB	1	\$ 350.00	\$ 350.00
Camera Bracket and Stand	2	\$ 250.00	\$ 500.00
Television 86" - Audience Display	2	\$ 2,000.00	\$ 4,000.00
Television 86" Wallmount	2	\$ 250.00	\$ 500.00
<b>Video Projection</b>			
5400 Lumens Projector / Panasonic PT-RZ570	1	\$ 3,200.00	\$ 3,200.00
Chief Projector Mount	1	\$ 200.00	\$ 200.00
Chief Projector Mount Pole	1	\$ 75.00	\$ 75.00
Chief Ceiling Mount	1	\$ 55.00	\$ 55.00
<b>Controller</b>			
VOIP Telephone Audio Interface	1	\$ 1,000.00	\$ 1,000.00
Dante Switcher	1	\$ 600.00	\$ 600.00
Digital Sound Card	7	\$ 35.00	\$ 245.00
Eigator StreamDeck XL	1	\$ 250.00	\$ 250.00
Access Point - TBD with IT Provider	1	\$ -	\$ -
iPad Pro - Audio Controller - TBD with IT Provider	1	\$ -	\$ -
<b>Audio</b>			
Bluetooth Audio Interface	1	\$ 260.00	\$ 260.00
AKG 12" Desktop Microphone - City Council Members	6	\$ 250.00	\$ 1,500.00
AKG 20" Desktop Microphone - Applicant	1	\$ 280.00	\$ 280.00
Shure SLX/B87A Wireless Microphone	2	\$ 730.00	\$ 1,460.00
Yamaha TF Rack Digital Audio Console with Automixer	1	\$ 2,100.00	\$ 2,100.00
Dante Card - Yamaha TF	1	\$ 450.00	\$ 450.00
JBL PRO AC895 - FOH Speakers	4	\$ 720.00	\$ 2,880.00
Crown XL11500 - Power Amplifier	2	\$ 340.00	\$ 680.00
DriveRack Venue 260 - Loudspeaker Management System	1	\$ 870.00	\$ 870.00
<b>Miscellaneous</b>			
Racking System - Gator 16U	2	\$ 300.00	\$ 600.00
Racking System - Drawer / Panel / Etc	1	\$ 500.00	\$ 500.00
Microphone cables / Rapco custom	10	\$ 50.00	\$ 500.00
Patch Cable / Rapco custom	15	\$ 25.00	\$ 375.00
Loudspeaker Cable / Neutrik Custom	4	\$ 125.00	\$ 500.00
SDI cables / custom	20	\$ 35.00	\$ 700.00
3' HDMI cable	8	\$ 17.00	\$ 136.00
6' HDMI cable	6	\$ 20.00	\$ 120.00
25' HDMI cable	2	\$ 38.00	\$ 76.00
Network Cable / Cat6 Custom	30	\$ 35.00	\$ 1,050.00
Loudspeaker U-Bracket / JBL AC895	4	\$ 75.00	\$ 300.00
Loudspeaker Hanging Wara / Custom	4	\$ 150.00	\$ 600.00
Misc Patch / Custom Cabling / Iot	1	\$ 500.00	\$ 500.00
Furman M-8X2 / Power Conditioner	2	\$ 100.00	\$ 200.00
Electrical Accessories - Extension Power Cable, Power Strips, etc	15	\$ 20.00	\$ 300.00
Cable Management - Custom/Lot - Conduit, Cable Wraps, etc	1	\$ 500.00	\$ 500.00
APC UPS Battery Back up - Council Member and Applicant Workstation - TBD with IT Provider	6	\$ -	\$ -
APC UPS Battery Backup - SMX3000RML2U - TBD with IT Provider	2	\$ -	\$ -
<b>Presentation Clicker</b>			
Dsan Perfect Cue Mini - Presentation Clicker	1	\$ 600.00	\$ 600.00
<b>Labor Fee</b>			
Custom/Day	5	\$ 1,500.00	\$ 7,500.00
<b>Support Service</b>			
Custom/Day	2	\$ 1,500.00	\$ 3,000.00
<b>Miscellaneous Installation</b>			
Custom/Day - Supporting Tools, Material, Etc	1	\$ 1,000.00	\$ 1,000.00
<b>Accommodation for Installation day</b>			
Custom/Day	5	\$ 350.00	\$ 1,750.00
<b>Accommodation for Support Service day</b>			
Custom/Day	2	\$ 350.00	\$ 700.00
***Subscription - client will need to subscribed to Zoom-Room and Polleverywhere			
***2 20A AC power required by the rack area and AC Power on each Council Member Station			
Subtotal		\$	54,462.00
Tax		\$	3,839.86
<b>Total</b>		\$	<b>58,301.86</b>

by signing this, Client understands and agrees to Live Stage Productions Rental and Expendable Sales agreements and conditions

X

Client's Signature

Client's Name

Date

**LIVE STAGE PRODUCTIONS (LSP)**  
**PERMANENT INSTALL, RENTAL AND EXPENDABLE SALES AGREEMENTS AND CONDITIONS**

Whereas the customer on the reverse of this agreement will here further be referred to as CLIENT and LSP Productions will here further be referred to as LSP:

1. CLIENT assumes all risk and responsibility for the proper selection of Equipment and the use and operation of Equipment and agrees to comply with all Federal, States, and Local Laws and regulations, all industry standards, and shall be responsible for providing proper safety devices and equipment to safeguard users, operator, and bystander from any possible risk from Equipment herein rented or sold. Items listed on the contract are for the purpose of installation in safe and adequate facilities. CLIENT is responsible for becoming familiar with operating procedures, proper use, and care of the Equipment and will not under any circumstances alter the Equipment or use it for any purpose other than that for which it was manufactured or designed. LSP reserves the right to refuse rentals, sales, and services at its sole discretion.
2. LSP makes every effort to ensure proper working condition of the Equipment but does not guarantee Equipment against failure of any kind. Any and all failures of Equipment must be reported to LSP's service and repair department immediately via phone at 650-754-0336. No monies will be refunded or credited to CLIENT without immediate notification of failure to LSP while agreement is in effect. Calls to the service department from the CLIENT regarding LSP equipment failure, ensuing in a dispatch of a service technician, and which are found to be issues resulting from operator error, will result in a labor charge to CLIENT. Equipment rental fees are to cover ordinary wear only. LSP has the right to examine and test such Equipment upon its return to determine any unusual wear or damages whether from use, transport, or handling. LSP reserves the right to retain any payments and deposits for a period, not to exceed (15) days after the termination of the applicable rental agreement for this purpose.
3. Repossessions Any failure of payment upon terms agreed or disregard of any of these listed conditions will terminate this agreement and will give LSP the right to remove said Equipment from the location or site of use, whether or not affixed to the realty or any building and CLIENT will be responsible for all labor, handling, and all transportation charges in addition to the full amount of actual and potential rental.
4. Returns CLIENT agrees to return Equipment by date stipulated on the signed contract. Rental extensions are at the sole discretion of LSP. Failure to return Equipment by date stipulated will result in accrual of rental fees and possible replacement charges. CLIENT rental fees of Equipment will not apply toward replacement fees. Early returns of any or all unused rental items are not subject to refunded rental fees. Returns of sales items are limited to boxed or poly-bagged items within (30) days of purchase and will be assessed a restocking fee. All sales items must return unused in original packaging and shall be accompanied by a copy of this contract and applicable sales receipt. Credits will be issued by check to the CLIENT within (15) days of return and are at the sole discretion of LSP. CLIENT assumes all responsibility for the proper selection, description, and manufacturer type of special order items and accepts all responsibility for items ordered or purchased by LSP on behalf of the CLIENT. All sales of special order items are final and non-returnable.
5. Warranties LSP makes no warranties, expressed or implied as to any matter whatsoever including without limitation the condition of the equipment, its merchantability, or its fitness for a particular purpose.
6. Indemnification CLIENT agrees to indemnify and hold harmless LSP, its agents and representatives, from any and all claims, actions, suits, proceedings and costs arising out of, connected with, or resulting from the Equipment, including and without limitation, the manufacture, item selection, delivery, possession, use and operation of the Equipment.
7. Inspection LSP may at any time during regular business hour, and with prior notice, enter the premises where the Equipment is located for the purpose of inspecting the Equipment or observing its use. CLIENT will give LSP immediate notice of any attachment, claim and delivery or any judicial process affecting any item of Equipment and will, whenever requested by LSP, advise LSP of the exact location of the Equipment. LSP reserves the right to determine when and if LSP personnel will be required to supervise operation of Equipment at the sole expense of the CLIENT.
8. Risk of Loss CLIENT hereby assumes the entire risk of loss and damage to the Equipment from any cause whatsoever. No loss or damage to the Equipment or any part thereof will impair any obligation of CLIENT under this agreement which will continue in full force and effect. In the event of any damage, loss, theft, or destruction, or other casualty affecting any item of the Equipment, CLIENT as the option of LSP will (a) place the Equipment in good repair, and working order; or (b) replace the Equipment with similar Equipment in good repair and working order; or, if the Equipment is determined by LSP to be lost, stolen or destroyed beyond repair, CLIENT will pay LSP the stipulated loss value as set forth on the signed quote agreement, as well as all unpaid rental applicable to such item of Equipment.
9. Payment Terms & Security Deposit LSP shall have the right to use security deposit given by CLIENT hereunder to remedy any default under this agreement or to compensate LSP for damage to the Equipment, up to or including the full replacement value. LSP will notify the CLIENT of any charges to the security deposit within fifteen (15) days of the termination of this agreement, provided LESSEE has fully performed all its obligations hereunder. The acceptance of the return of the Equipment will not be waived by LSP of any claims it may have against CLIENT, including claims for latent damage of the Equipment. In addition, LSP shall have the right to withhold fifty percent of the signed confirmation as the security deposit. Upon acceptance of the proposal, 50% of Total Estimate is due. Upon delivery of the completed project, the balance is to be paid in full. Thereafter subject to credit approval, all invoices are payable within thirty (30) days of receipt. A 5% monthly service charge is payable on all overdue balances. Payment Terms for permanent installation are subject to change per contract signed agreement.
10. Working Confirmation CLIENT required to sign the working confirmation in order to confirm the project. By signing the working confirmation, the CLIENT agreed on all terms stated on this rental and expendable sales agreement and conditions. Confirmation needs to be done at least 2 weeks prior to the event day.
11. Cancellation System design has to be approved by LSP, otherwise the project can be considered cancelled. Service Engagement Fee is non-refundable. Cancellations notification after signing the working contract agreement with-in seven days will consequence to non-refundable of the full security deposit, fifty percent of the amount. Cancellation more than seven days will authorize LSP to bill full amount of the invoice.
12. Insurance The CLIENT shall at the request of LSP provide, at his own cost and expense, but for the benefit of LSP, insurance on the equipment usage against loss, damage by fire, water, acts of vandalism, terrorism, or acts of God, with a reputable, qualified insurance company prior to taking possession of equipment. If LSP, by reason of such insurance shall receive any sum of money, such amount may be retained and applied by it towards the repair or replacement of the equipment, or it may remove the damage equipment and, in lieu thereof, substitute other equipment of like kind and quality and any such equipment whether repaired or substituted shall be subject to all terms, provisions, and conditions herein.
13. Ownership The equipment is and will at all times remain, the exclusive property of LSP per rental equipment. CLIENT will keep the equipment free from any marks or labeling, which might be interpreted as a claim of ownership by any party other than LSP. Without the prior written consent of LSP, CLIENT will not (a) assign, transfer, or pledge this agreement, the equipment, or any part thereof, or interest therein; or (b) sublet or lent the equipment or any part thereof, or permit the equipment to be used by anyone other than CLIENT or CLIENT's employee. For any permanent installation, the equipment will be exclusively own by the CLIENT otherwise stated on the contract.
14. Applicable Law This agreement will be interpreted under the laws of State California as applied to agreements executed and performed wholly in California. CLIENT also agrees to pay all attorney fees and all reasonable court costs and all damages to LSP upon failure of payment or collection of charges, and failure to perform under any of the provisions listed.
15. Time of the Essence Time is of the essence in carrying out the terms, provisions, covenants and conditions contained in this agreement.



Pleasanton, CA 94588  
 PO Box 10693  
 Voice:925-236-0583

**Job Date:** 10/01/2020  
**Contact Name:** Jose Antonio Ramirez  
**Client:** City of Livingston  
 1416 C Street  
 Livingston CA 95334

**Phone:**  
**Fax:**  
**Email:**  
**Job Location:** City of Livingston  
**Contact:** 10/01/2020  
**Phone:**

**Quote Status:** Active  
**Quote By:** Manny Peregrina  
**Job #:** 3 - 235927  
**Invoice #:** 3 -  
**PO #:**  
**Invoice To:** Jose Antonio Ramirez  
 1416 C Street  
 Livingston ,CA 95334

**Terms:**

Event Schedule		
<b>Delivery:</b>	10/31/2020	9:00 AM
<b>Set Time:</b>	10/31/2020	9:00 AM
<b>Show Time:</b>	10/31/2020	9:00 AM
<b>End Time:</b>	11/6/2020	5:00 PM
<b>Pick-Up:</b>	11/6/2020	5:00 PM

## Job: Council Chamber Audio/Voting Installation

### Audio System

Quantity	Description	Duration	Price	Subtotal
1	Digital Audio Mixsr 16 Channels	1 Days	\$1,799.99	\$1,799.99
8	AC-C8T 8" SPEAKER 2 WAY	1 Days	\$195.00	\$1,560.00
1	8000W Amplifier using FAST channel combining technology 4	1 Days	\$3,430.00	\$3,430.00
1	Digital Hybrid Conference System	1 Days	\$1,150.00	\$1,150.00
1	Cable, Connectors, Adaptors	1 Days	\$550.00	\$550.00
1	165 Channel Audio Snake 50'	1 Days	\$550.00	\$550.00
9	MX 418 Table top Microphone	1 Days	\$310.00	\$2,790.00
2	QLX-D Hand Held Wireless Microphone	1 Days	\$1,210.00	\$2,420.00
1	Universal Rack Stand SRK21	1 Days	\$435.00	\$435.00
1	Power Conditioner	1 Days	\$280.00	\$280.00
1	UPC Battery Back up	1 Days	\$320.00	\$320.00
8	HCS-4368 Series	1 Days	\$300.00	\$2,400.00
<b>Total Audio System</b>				<b>\$17,684.99</b>

### Voting System

Quantity	Description	Duration	Price	Subtotal
1	HCS-4100MC/52 Fully Digital Congress System Main Unit	1 Days	\$2,228.00	\$2,228.00
1	HCS-4368CTE_R/50 Fully Digital Voting System Chairman Unit 3	1 Days	\$707.00	\$707.00
7	HCS-4368DTE_R/50 Fully Digital Voting System Delegate Unit 3	1 Days	\$672.00	\$4,704.00
1	CBL6PS-20 6-Pin Extension Cable 20 m	1 Days	\$122.00	\$122.00
1	HCS-4210/52 Basic System Setup Management Module (Free with	1 Days	\$0.00	\$0.00

**Voting System**

Quantity	Description	Duration	Price	Subtotal
1	HCS-4214/50 Voting Management Module Includes delegate	1 Days	\$2,158.00	\$2,158.00
1	MV-COMM-WEB Remote Commissioning and Training System	1 Days	\$1,400.00	\$1,400.00
1	MV-SLA-Gold Premium Maintenance & Support Program 1-year	1 Days	\$1,146.00	\$1,146.00
<b>Total Voting System</b>				<b>\$12,465.00</b>

**Cameras, Streaming and Recording System**

Quantity	Description	Duration	Price	Subtotal
3	Panasonic AW-HE130 Camera	1 Days	\$7,000.00	\$21,000.00
1	Panasonic AW-RP60 Camera Contorler	1 Days	\$2,500.00	\$2,500.00
1	Panasonic AW-RP60 Camera Contorler	1 Days	\$2,500.00	\$2,500.00
1	BM Webpresenter	1 Days	\$650.00	\$650.00
1	Hyperdeck Studio Recorder	1 Days	\$695.00	\$695.00
1	2M Series 19" Desktop Turret Rack 2-6M	1 Days	\$373.00	\$373.00
2	SanDisk 256GB Extreme PRO UHS-I SDXC Memory Card	1 Days	\$75.99	\$151.98
1	BM SmartView Duo Rackmountable Dual 8" LCD Monitors	1 Days	\$530.00	\$530.00
1	Cable, Connectors, adaptors	1 Days	\$790.00	\$790.00
<b>Total Cameras, Streaming and Recording System</b>				<b>\$29,189.98</b>

**LABOR**

Date	Start	End	QTY	Personnel/Task	Duration	Unit Price	Sub Total
			3	Audio System Installation/	3 Days	\$650.00	\$5,850.00
			3	Camera System Installation/Installation	2 Days	\$650.00	\$3,900.00
			2	Voting System Installation/Installation	1 Day	\$650.00	\$1,300.00
<b>Total LABOR</b>							<b>\$11,050.00</b>

Product Total:	\$59,339.97
Service Charge:	\$0.00
Labor:	\$11,050.00
Tax:	\$5,708.62

**Job Total: \$76,098.59**